



SIGN MANUAL

PURPOSE

This sign manual was prepared primarily to provide information regarding the on-site sign requirements of the City of Los Angeles and aid the interpretation of the sign ordinance of the City of Los Angeles.

The purpose of the sign ordinance is to promote public safety and welfare by regulating signs in keeping with the following objectives:

1. That the design, construction, installation, repair and maintenance of signs will not interfere with traffic safety or otherwise endanger public safety;
2. That the regulations will provide reasonable protection to the visual environment while providing adequate conditions for meeting sign users' needs;
3. That incompatibility between signs and their surroundings will be reduced;
4. That both the public and sign users will benefit from signs having improved legibility, readability and visibility;
5. That consideration will be given to equalizing the opportunity for messages to be displayed;
6. That adequacy of message opportunity will be available to sign users without dominating the visual appearance of the area.

The Sign Ordinance in Chapter 62 of the Los Angeles Building Code is included for convenience and should not be construed as the official version. Please refer to the Building Code for the official version.

Any revision requests or suggestions about the manual can be forwarded to:

Department of Building and Safety (LADBS)
Sign Manual Revision Requests
201 N. Figueroa Street, 4th Floor
Los Angeles, CA 90012

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I. SIGN ORDINANCE

A. LOS ANGELES BUILDING CODE (CHAPTER 62)

SEC. 91.6201. SCOPE AND PURPOSE

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6201.1. Scope. All exterior signs and sign support structures shall conform to the requirements of this division and all other applicable provisions of this Code, except that the provisions of Sections 91.6205.1, 91.6205.5, 91.6205.6, 91.6205.13, 91.6205.15, 91.6205.16, 91.6206, 91.6212 and 91.6218 shall not apply to the relocation of signs or sign support structures existing on January 17, 1993 that are erected or maintained by the Los Angeles Memorial Coliseum Commission on property owned or controlled, in whole or in part by said Commission.

91.6201.2. Purpose. The purpose of this division is to promote public safety and welfare by regulating signs in keeping with the following objectives:

1. That the design, construction, installation, repair and maintenance of signs will not interfere with traffic safety or otherwise endanger public safety;
2. That the regulations will provide reasonable protection to the visual environment while providing adequate conditions for meeting sign users needs;
3. That incompatibility between signs and their surroundings will be reduced;
4. That both the public and sign users will benefit from signs having improved legibility, readability and visibility;
5. That consideration will be given to equalizing the opportunity for messages to be displayed;
6. That adequacy of message opportunity will be available to sign users without dominating the visual appearance of the area.

91.6201.3. Application. On-site signs shall comply with the applicable provisions of Sections 91.6201 through 91.6215. Off-site signs shall comply with the applicable provisions of Sections 91.6201 through 91.6205 and 91.6218. Temporary on-site and off-site signs shall comply with the applicable provisions of Sections 91.6201 through 91.6205 and 91.6216. Mural signs shall comply with the applicable provisions of Sections 91.6201 through 91.6205 and 91.6217.

91.6201.4. Ideological and Political Signs. No provision of this division shall prohibit an ideological, political or other noncommercial message on a sign otherwise permitted by this division.

SEC. 91.6202. ENFORCEMENT.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6202.1. Violations. It shall be unlawful for any person to erect, construct, install, enlarge, alter, repair, move, remove, convert, demolish, use or maintain any sign or sign support structure or cause or permit the same to be done, in violation of any of the provisions of this division.

Any person who violates or causes or permits another person to violate any of the provisions of this division is guilty of a misdemeanor.

91.6202.2. Penalties. Any person convicted of a misdemeanor under the provisions of this division shall be punishable by a fine of not more than \$1,000.00 or by imprisonment in the county jail for a period of not more than six months, or by both such fine and imprisonment. Each violation of the provisions of this division and each day during which such violation is committed or continues is a separate offense.

Any person convicted of violating any provision of this division may be required to pay restitution to the City of Los Angeles for all costs expended to investigate and/or enforce the provisions of this division.

91.6202.3. Usage. If the Department determines that an off-site sign was not lawfully erected, then the off-site sign shall have its sign face removed and replaced with blank panels. The term “lawfully erected” means an off-site sign that was erected in compliance with the provisions of this Code in effect at the time of its erection or which was subsequently brought into full compliance with the provisions of this Code, except that the term does not apply to any off-site sign whose use was modified after erection in a manner which caused it to become illegal. (Added by Ord. 174,442, Eff. 4/1/02).

SEC. 91.6203. DEFINITIONS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

The following terms whenever used in this division are defined below. To the extent that other terms used in this division are defined in Section 12.03 and Division 2 of Article 1 of Chapter IX of this Code, those definitions shall apply.

Bisecting Line. A line that equally divides the angle created by the projection of intersecting lot lines of a lot adjoining the street of a corner lot as illustrated in Diagram No. 62-D. (Added by Ord. No. 174,888, Eff. 12/1/02).

Building Frontage. The projection of the building walls upon the street used for street frontage.

Face of Building. The general outer surface, not including cornices, bay windows or architectural projections, of any exterior wall of a building.

Freeway. A highway in respect to which the owners or those in possession of abutting lands have no right or easement of access to or from their abutting lands or in respect to which such owners have only limited or restricted right or easement of access, and which is declared to be such, in compliance with the Streets and Highways Code of the State of California.

Identification Sign. A wall sign which is limited to a company logo, generic type of business or the name of a business or building.

Illuminated Architectural Canopy Sign. An enclosed illuminated structure that is attached to the wall of a building with the face of the sign approximately parallel to the wall and with the message integrated into its surface.

Inflatable Device. A sign that is a cold air inflated object, which may be of various shapes, made of flexible fabric, resting on the ground or structure and equipped with a portable blower motor that provides a constant flow of air into the device. Inflatable devices are restrained, attached, or held in place by a cord, rope, cable or similar method. The term inflatable devices shall not include any object that contains helium, hot air or a lighter-than-air substance. (Added by Ord. No. 174,989, Eff. 1/6/03).

Information Sign. A sign which is limited to a message giving directions, instructions, menus, selections or address numerals.

Main Traveled Roadway of a Freeway. That portion of a freeway, including interchange roadways connecting one freeway with another, which is designed for the movement of large volumes of vehicular traffic, efficiently and safely at high speed, but not including service roadways, landscape areas, or ingress or egress ramps connecting the freeway with other streets.

Monument Sign. A sign that is erected directly upon the existing or artificially created grade, or that is raised no more than 12 inches from the existing or artificially created grade to the bottom of the sign, and which has a horizontal dimension equal to or greater than its vertical dimension. (Amended by Ord. No. 172,121, Eff. 8/30/98).

Mural Sign. A sign which is applied to and made integral with a wall, the written message of which does not exceed three percent of the total area of the sign, and which has been approved pursuant to Section 91.6217 of this Code.

Off-Site Sign. A sign which displays any message directing attention to a business, product, service, profession, commodity, activity, event, person, institution or any other commercial message, which is generally conducted, sold, manufactured, produced, offered or occurs elsewhere than on the premises where the sign is located. (Amended by Ord. No. 175,151,

Eff. 5/12/03).

Off-Site Sign Structure. A structure of any kind or character, erected, used or maintained for an off-site sign or signs, upon which any poster, bill, printing, painting, projected image or other advertisement may be placed. (Added by Ord. No. 174,736, Eff. 9/13/02).

On-Site Sign. A sign that is other than an off-site sign.

Perpendicular Line. A straight line between the point on a sign face that is closest to the street and the point where the line intersects the street lot line at a 90 degree angle, as illustrated in Diagram No. 62-D. (Added by Ord. No. 174,888, Eff. 12/1/02).

Pole Sign. A freestanding sign that is erected or affixed to one or more poles or posts and which exceeds a height of 12 inches as measured from the existing or artificially created grade to the bottom of the sign. (Amended by Ord. No. 172,121, Eff. 8/30/98).

Projecting Sign. A sign, other than a wall sign, that is attached to a building and projects outward therefrom with one or more sign faces approximately perpendicular to the face of the building.

Projection. The distance by which a sign extends beyond the building line.

Roof Sign. A sign erected upon a roof of a building.

Sign. Any display board, wall, screen, object or part thereof, used to announce, declare, demonstrate, display or otherwise present a message and attract the attention of the public.

Sign Area. An area circumscribed by the smallest geometric shape created with a maximum of eight straight lines which will enclose all words, letters, figures, symbols, designs and pictures, together with all framing, background material, colored or illuminated areas and attention-attracting devices forming an integral part of an individual message except that:

1. Wall signs having no discernible boundary shall have the areas between letters, words intended to be read together and any device intended to draw attention to the sign message included in any computation of surface area.
2. For spherical, cylindrical or other three-dimensional signs the area of the sign shall be computed from the smallest two-dimensional geometrical shape or shapes which will best approximate the greatest actual surface area visible from any one direction.
3. Sign support structures are excluded if neutral in color.
4. "Time and Temperature" sign copy is excluded from computation of sign area if such copy is less than 56 square feet in area.

Sign Face. The surface upon which the sign message is placed.

Street Frontage. The length of a line separating lot from one street.

Supergraphic Sign. A sign, consisting of an image projected onto a wall or printed on vinyl, mesh or other material with or without written text, supported and attached to a wall by an adhesive and/or by using stranded cable and eye-bolts and/or other materials or methods, and which does not comply with the provisions in the Los Angeles Municipal Code Section 91.6201 *et seq.*, relating to Wall Signs, Mural Signs, Off-Site Signs and/or Temporary Signs. (Added by Ord. No. 174,517, Eff. 5/24/02).

Temporary Sign. Any sign that is to be maintained for a limited duration, not to exceed 30 days, including paper signs and other signs that are not permanently affixed to the ground or building.

Wall Sign. Any sign attached to, painted on or erected against the wall of a building or structure, with the exposed face of the sign in a plane approximately parallel to the plane of the wall.

SEC. 91.6204. MODIFICATIONS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6204.1. Authority. In addition to its authority to grant slight modifications pursuant to Section 98.0403.1 of the Los Angeles Municipal Code, the Board shall have the authority to grant significant modifications from these sign regulations.

91.6204.2. Basis. Before granting a significant modification, the Board must find (1) that a special, individual reason makes the strict letter of the ordinance impractical and (2) that the requested modification is in conformity with the spirit and purposes of each of the objectives set forth in Section 91.6201.2.

91.6204.3. Procedure.

91.6204.3.1. Requests for modifications in individual cases shall be made in accordance with the procedure established in Section 98.0403.1 of the Los Angeles Municipal Code.

91.6204.3.2. The Department shall determine whether an application is for a slight modification or a significant modification. The Department's determination that a proposed modification is significant shall be final and may not be appealed to the Board.

91.6204.3.3. An application for a request for significant modification shall be made to the Board. The applicant, in his or her request, shall state the special, individual reason which makes compliance with the strict letter of the provisions in question impractical and shall show that the modification requested is in conformity with the spirit and purpose of this division.

On the date of receipt of filing of the application, the file of the Department shall be forwarded to the Board. Upon receipt of the application, the Board shall set the matter for hearing and give notice by mail not less than 10 days before the hearing of the time, place and purpose

thereof to the applicant, to the owners of the property involved, and to the owners of all property within or outside of the city that is within a 300-foot radius of the property on which the sign is to be placed as shown on the records of the city clerk, or in the case of property outside the city, the records of the county assessor.

91.6204.4. Board Referral. The Board may refer a request for a significant modification to the Sign Advisory Committee (Section 91.105.4) for evaluation and recommendation before it renders a decision.

91.6204.5. Fees. Processing fees for significant modifications are the same as those as set forth for appeals to the Board in Section 98.0403.1 of the Los Angeles Municipal Code. Significant modifications may also be subject to the fees set forth in Section 91.105.4 and Section 19.05 of the Los Angeles Municipal Code.

SEC. 91.6205. GENERAL REQUIREMENTS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6205.1. Permit Required. A building permit shall be obtained from the Department in accordance with the provisions of Section 91.106 for any sign and/or sign alteration, other than changes or replacement of copy, that are regulated by this division, except those signs specified in Items 18 and 19 of Section 91.101.5 of this Code and temporary signs containing political, ideological or other noncommercial messages. Where signs are illuminated by electric lighting, an electrical permit shall also be obtained as required by Article 3 of Chapter IX of the Los Angeles Municipal Code. (Amended by Ord. No. 172,703, Eff. 8/16/99).

The Department may revoke any sign permit as provided in Section 98.0602 of the Los Angeles Municipal Code.

91.6205.2. Plans. Plans and specifications shall be submitted with the application for permit for each sign. The Department may require data to be submitted to show that the supporting surface and other members of an existing building to which a sign is to be attached are in good condition, and are adequate to support the load.

Plans shall show complete details, method of attachment or support, location and materials to be used. Plans for signs and sign support structures shall be accompanied by structural plans and computations.

Exception: Structural plans and computations will not be required for wall signs painted on the wall, for wall signs less than 100 square feet in area, or for projecting signs less than 20 square feet in area.

91.6205.3. Design and Construction. Sign frames and sign support structures shall be designed and constructed in conformity with other applicable provisions of this Code, and in addition, shall comply with the following:

1. Each sign and sign support structure shall be designed to resist the wind pressure as

required by C.B.C. Section 1615.

2. Structural steel members shall be not less than 1/4-inch thick if ungalvanized, and 3/16-inch thick if such members, including connecting bolts and fastenings, are galvanized or otherwise treated with approved weatherproofing. Bolts used to support signs equal to or greater than 100 square feet in area shall not be less than 1/2-inch in diameter. Bolts supporting signs less than 100 square feet in area shall not be less than 3/8 inch in diameter.

Signs erected on buildings or structures shall be securely attached by means of adequate metal brackets, expansion bolts, through bolts, or lag screws. No materials, fabrication, or equipment shall be used which may become dangerous because of vibration, corrosion, disintegration, or any other reason. Wire, other than stranded cable, shall not be used. If supports of an existing structure are found to be inadequate, they shall be adequately strengthened before the sign is erected.

(Amended by Ord. No. 172,592, Eff. 6/28/99, Oper. 7/1/99).

91.6205.4. Materials. Signs and sign support structures may be constructed of any material allowed in this division for the classification of the sign to be installed. Any materials used shall be of the same quality and grade as those specified in this Code for use in buildings. In addition, any glass material used in signs shall comply with the limits set forth in Table No. 62-A.

91.6205.5. Hazard to Traffic.

91.6205.5.1. Prohibition. No sign or sign support structure shall be erected, constructed, painted or maintained, and no permit shall be issued, if such sign or sign support structure, because of its location, size, nature or type, constitutes a hazard to the safe and efficient operation of vehicles upon a street or a freeway, or which creates a condition which endangers the safety of persons or property thereon.

91.6205.5.2. Hazard Referral. The Department of Building and Safety shall refer the following to the Department of Transportation for hazard evaluation and determination prior to the issuance of a building permit:

1. All permit applications for signs that will be visible from and are located within 500 feet of the main traveled roadway of a freeway.
2. All other permit applications and any signs that are determined by the Department of Building and Safety to have a potential for hazard.

91.6205.5.3. Hazard Determination. The Department of Transportation shall return to the Department of Building and Safety each application so referred to it together with a statement of its determination. If the Department of Transportation determines that the sign or sign support structure will constitute a hazard, the Department of Building and Safety shall deny the application for permit.

91.6205.6. Freeway Exposure.

91.6205.6.1. New Signs. No person shall erect, construct, install, paint, maintain, and no building or electrical permit shall be issued for any sign or sign support structure within 2,000 feet of a freeway unless the Department of Building and Safety shall have first determined that the sign will not be viewed primarily from a main traveled roadway of a freeway or an on-ramp/off-ramp. However, at the termination of an off-ramp, any wall sign located along the front line may be viewed primarily from the off-ramp.

The phrase “viewed primarily from” shall mean that the message may be seen with reasonable clarity for a greater distance by a person traveling on the main traveled roadway of a freeway or on-ramp/off-ramp than by a person traveling on the street adjacent to the sign.

91.6205.6.2. Exemption. The wall signs specified in Items 1 and 2 below are exempt from the limitation of Subsection 91.6205.6.1. Such signs shall not have moving parts or any arrangement of lights that create the illusion of movement.

1. Identification signs identifying the building whereon such sign is located, providing the area of the sign is not more than 50 square feet or is not larger than five percent of the area of the side of the building which faces primarily to the freeway, whichever is greater.
2. Wall signs on which the advertising thereon is limited to the name of any person, firm or corporation occupying the building, or the type of business, services rendered, or the name of any product manufactured or sold on the premises. The total area of all wall signs on a building permitted in this paragraph shall not exceed 100 square feet. Any one sign shall not exceed 50 square feet in area.

91.6205.6.3. Existing Signs. Within three years of the opening of a freeway to public travel, all signs which existed prior to opening of the freeway and which are in conflict with the provision of Section 91.6205.5 and/or 91.6205.6 shall be removed, or shall be rearranged or relocated so as to eliminate any conflict with these subsections. The Department of Building and Safety and the Department of Transportation shall determine whether or not the sign or sign support structure is in conflict with the provisions of Section 91.6205.5 and/or 91.6205.6. If it is determined that any such sign or sign support structure is in conflict with any of the provisions of Section 91.6205.5 and/or 91.6205.6, the permittee and/or other responsible person shall be advised and shall remove, rearrange or relocate such sign or sign support structure within such three-year period.

91.6205.7. Street Address Numbers. No sign shall be maintained on any property unless the street address of the property is maintained in accordance with the provisions of Section 63.113 of the Los Angeles Municipal Code.

91.6205.8. Identification. Every sign, with the exception of temporary signs, shall have a permanent label or labels containing the information specified in this subsection. The label or labels shall be attached to the exterior surface of the sign body in a location and size so that the information will be readable from ground level after sign installation, unless otherwise

approved by the Department of Building and Safety.

1. The label shall include the weight of the sign, building permit number, approved fabricator number, sign installer's name and contractor's state license number.
2. For signs which contain electric wiring or equipment, the label shall include the information required by Article 600 of the National Electrical Code.

91.6205.9. Maintenance.

91.6205.9.1. Structural. Signs and sign support structures shall be maintained at all times in a state of good repair, with all braces, bolts, clips, supporting frames and fastenings free from deterioration, termite infestation, rot, rust or loosening. They shall be able to safely withstand at all times the wind pressure for which they were originally designed, and in no case less than 15 pounds per square foot.

91.6205.9.2. Appearance. Every sign shall be maintained in a clean, safe and good working condition, including the replacement of defective parts, defaced or broken faces, lighting and other acts required for the maintenance of said sign. The display surfaces shall be kept neatly painted or posted at all times.

91.6205.9.3. Debris Removal. The base of any sign erected on the ground shall be kept clear of weeds, rubbish or other combustible material at all times.

91.6205.9.4. Abandoned Signage. Ninety days after the cessation of a business activity, service or product, the related signs shall be removed, or the face of said signs shall be removed and replaced with blank panels or shall be painted out.

91.6205.10. Prohibited Locations.

1. No sign or sign support structure shall project into any public alley, except that a sign or sign support structure above a height of 14 feet may project no more than six inches into a public alley.
2. No sign or sign support structure shall be erected in such a manner that any portion of its surface or support structure will interfere in any way with the free use of any fire escape, exit or standpipe, or obstruct any required ventilator, door or stairway. No sign or sign support structure shall obstruct any window to such an extent that any light or ventilation is reduced to a point below that required by law.
3. No sign or sign support structure shall be located less than six feet horizontally or 12 feet vertically from overhead electrical conductors which are energized in excess of 750 volts. The term "overhead electrical conductors" as used herein shall mean any electrical conductor, either bare or insulated, installed above ground, except such conductors as are enclosed in iron pipe or other material covering of equal strength. Arcs of six foot radius may be used to define corners of prohibition area.
4. No sign or sign support structure shall be erected in a visibility triangle as defined by Sections 12.21-C 7 and 62.200 of the Los Angeles Municipal Code.
5. No sign or sign support structure shall be located within two feet of the curb or edge of

any roadway.

91.6205.11. Prohibited Signs. Signs are prohibited if they:

1. Contain obscene matters, as defined in Section 311 of the Penal Code of the State of California.
2. Contain or consist of posters, pennants, banners, ribbons, streamers or spinners, except as permitted in Section 91.6216 of this Code.
3. Contain flashing, mechanical and strobe lights in conflict with the provisions of Sections 80.08.4 and 93.0107 of the Los Angeles Municipal Code. (Amended by Ord. No. 174,829, Eff. 10/27/02, Oper. 11/1/02).
4. Are revolving and where all or any portion rotate at greater than six revolutions per minute.
5. Are tacked, pasted or otherwise temporarily affixed on the walls of buildings, barns, sheds, trees, poles, posts or fences, except as permitted in Section 91.6216 of this Code.
6. Are affixed to any vehicle or trailer on private property if the vehicle or trailer is not intended to be otherwise used in the business and the sole purpose of attaching the sign to the vehicle or trailer is to attract people to a place of business.
7. Emit audible sounds, odor or visible matter.
8. Use human beings, live animals, animated figures, motion pictures or slide projectors in connection with any sign.
9. Are supergraphic signs, except when supergraphic signs are specifically permitted pursuant to a legally adopted specific plan, supplemental use district or an approved development agreement. (Added by Ord. No. 174,517, Eff. 5/24/02).
10. Are mural signs, except when mural signs are specifically permitted pursuant to a legally adopted specific plan, supplemental use district or an approved development agreement. (Added by Ord. No. 174,517, Eff. 5/24/02).
11. Are off-site signs, except when off-site signs are specifically permitted pursuant to a variance, legally adopted specific plan, supplemental use district or an approved development agreement. This shall also apply to alterations or enlargements of legally existing off-site signs. (Added by Ord. No. 174,547, Eff. 6/10/02).
12. Are inflatable devices, except when inflatable devices are specifically permitted pursuant to a legally adopted specific plan, supplemental use district or an approved development agreement. (Added by Ord. No. 174,989, Eff. 1/6/03).

91.6205.12. Prohibited Devices. Pennants, banners, ribbons, streamers, spinners or other similar devices, except as permitted in Section 91.6216 of this Code, are prohibited.

91.6205.13. Sign Illumination Limitations. No sign shall be arranged and illuminated in such a manner as to produce a light intensity of greater than three footcandles above ambient lighting, as measured at the property line of the nearest residentially zoned property.

91.6205.14. Combination Signs. A sign which is subject to more than one classification shall meet the requirements for the classification to which each portion is subject.

91.6205.15. Flag Lots. For purposes of this division, flag lots containing less than 50 feet of street frontage shall be allotted 50 feet of street frontage for the purpose of determining the type of sign permitted and for the allowable sign area.

91.6205.16 Sign Permit Priority Status.

1. To maintain location, area, frontage, or spacing status, signs must be installed within six months of issuance of a building permit or prior to expiration of any permit extension granted by the Department.
2. Where more than one permit has been issued and the effect of those permits when considered together results in a violation of this division, all permits except the permit with the earlier date and time of issuance shall be invalid.

91.6205.17. Notification to Sign Purchasers. Any person who sells an identification sign, monument sign, pole sign, projecting sign or wall sign, as those terms are defined in Section 91.6203 of this Code, for installation in the City of Los Angeles, shall provide written notice of the provisions of this division to the purchaser. The Superintendent shall promulgate regulations setting forth the content for this notification. (Added by Ord. No. 172,703, Eff. 8/16/99).

91.6205.18. Off-Site Sign Periodic Inspection Program. (Added by Ord. No. 174,442, Eff. 4/1/02).

91.6205.18.1. General. All off-site signs subject to the provisions of Section 91.6218 *et seq.* of this Code will be subject to regular inspection by the Superintendent or an authorized representative. Inspections may also be complaint-based.

91.6205.18.2. Fees for Inspection. This fee shall be known as the "Off-Site Sign Periodic Inspection Fee." The person in control of an off-site sign subject to inspection shall pay a regulatory fee on or before October 1, 2002. Thereafter, the fee shall be due on October 1 of each and every year. The fee for the 2002-2003 fiscal year is \$314.00 per off-site sign structure.

If the fees are not paid on or before the last day of the month in which they are due, a monthly penalty equal to five percent (5%) of any outstanding fees, but not less than \$10.00, shall be added to said fees. Any fees remaining unpaid after the last day of the month shall continue to accrue an additional monthly penalty of five percent (5%) of the outstanding principal fees on the last day of each month until paid in full. Should the owner fail to pay the required fee, the City of Los Angeles will recover it, plus accrued penalties, utilizing any remedies provided by law.

The Department shall cause all money collected pursuant to this section to be deposited into the Off-Site Sign Periodic Inspection Fee Trust Fund described in Section 5.111.17 of the Los Angeles Administrative Code for purposes of disbursement as that section permits. Any unspent fees collected under the provisions of this section shall be credited and considered

for purposes of determining the amount of the fee for the next fiscal year. The Department of Building and Safety shall report to the City Council, no later than June 30 of each year, on the actual costs of the regulatory program and shall recommend the amount of the fee for the next fiscal year.

The regulatory fee shall be used to finance the costs of administering the inspection program, including but not limited to investigation, inspection, issuance of inspection certificates, maintenance of the off-site sign database and the cost of civil enforcement. Payment of the fee shall not create a presumption that the sign is lawfully erected, as that term is defined in Section 91.6202.3 of this Code. (Amended by Ord No. 174,736, Eff. 9/13/02.)

91.6205.18.3. Inspection Certificate. The Department or its designee shall upon payment of proper fees, and furnishing of the building permit number, or a copy of the building permit, or a statement signed under penalty of perjury setting forth the circumstances by which the sign was acquired and/or installed and/or the date of issuance of the building permit, issue a certificate affirming that the “Off-Site Sign Periodic Inspection Fee” was paid. Thereafter, the Department or its designee shall issue a renewal certificate upon payment of proper fees and the furnishing of a statement affirming that there are no changes to the information provided for the original inspection certificate, or a statement signed under penalty of perjury setting forth any updated information. The certificate or renewal certificate shall be attached to the exterior surface of the sign body in a location that will be readable from ground level.

91.6205.18.4. Frequency of Inspection. Each off-site sign shall be inspected annually after the initial inspection.

91.6205.18.5. Off-Site Sign Inventory. The Department shall maintain a database containing the following information on all signs subject to inspection pursuant to Section 91.6205.18 *et seq.* of this Code. The database shall contain: building permit number, size of sign as shown on the building permit, date installed, any subsequent building permits issued for that sign, and any information required pursuant to this Chapter or obtained pursuant to inspection.

91.6205.18.6. Orders. If, upon inspection, the Superintendent or an authorized representative discovers one or more violations of this Code, the Superintendent shall cause to be issued an Order To Comply.

91.6205.18.7. Reinspection. The Superintendent or an authorized representative shall reinspect the off-site sign after the time specified in the order has passed to determine whether the violation has been corrected. If it has not been corrected, then the Superintendent may take any enforcement action the Superintendent deems appropriate.

91.6205.18.8. Violations. If the person in control of an off-site sign fails to pay the fees required in this section and the Department determines that the off-site sign was not lawfully erected, the off-site sign shall be subject to the provisions of Section 91.6202.3 of this Code.

SEC. 91.6206. EXISTING SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96.)

91.6206.1. Existing Sign Rights. Every existing sign and/or sign support structure constructed under a valid permit and used in conformance with the code regulations and Department approvals in effect at the time of construction shall be allowed to continue to exist under those regulations and approvals even though subsequent adopted regulations and approvals have changed the requirements.

91.6206.2. Maintenance of Existing Signs. (Every sign and/or sign support structure shall be maintained in conformity with Section 91.6205.9.

91.6206.3. Illegal Signs, Construction and Use. Every existing sign and/or sign support structure, or portion thereof, constructed without a valid building permit shall be made to conform to the current provisions of this Code or shall be demolished and removed. Any use of an existing sign constructed without a valid building permit shall be discontinued.

91.6206.4. Alterations, Repairs or Rehabilitation.

91.6206.4.1. Alterations, repairs or rehabilitation of any existing sign and/or support structure may be of the same type of construction as the existing sign or sign support structure provided:

1. The aggregate value of such work in any one year does not exceed 10 percent of the replacement cost of both the sign and sign support structure; and
2. That there is no increase in sign area or height and no change in the location or orientation of such sign.

91.6206.4.2. Alterations, repairs or rehabilitation of existing sign and/or sign support structures in excess of 10 percent of the replacement cost of both the sign and sign support structure may be made provided:

1. That the cost of such work does not exceed 50 percent of the replacement cost of both the sign and sign support structure; and
2. That there is no increase in the sign area or height and no change in the location or orientation of such sign; and
3. All new construction shall be as required for a new sign of the same type.

91.6206.4.3. Alterations, repairs or rehabilitation of existing sign and/or sign support structures that exceed 50 percent of the replacement cost of both the sign and sign support structure shall comply with all the requirements of the current Code.

91.6206.5. Additions. Existing signs and/or sign support structures with additions or alterations that increase the sign area or height or which change the location or orientation of the sign shall comply with all of the requirements of the current Code.

SEC. 91.6207. INFORMATION SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96.)

91.6207.1. Area. Information signs shall not exceed 25 square feet in area.

91.6207.2. Height. Information signs shall be limited to a maximum overall height of six feet six inches above the sidewalk grade or edge of roadway grade nearest the sign.

91.6207.3. Construction. Information signs and sign support structures shall be constructed of noncombustible materials or approved plastics.

SEC. 91.6208. MONUMENT SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96.)

91.6208.1. Area.

1. The sign area of monument signs shall not exceed 1.5 square feet per foot of street frontage nor a maximum of 75 square feet for the sign face visible to the same direction of traffic.
2. The combined sign area of monument signs, projecting signs, wall signs, illuminated architectural canopy signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6208.2. Location.

1. Monument signs shall be located at least 7.5 feet from interior lot lines and at least 15 feet from any other monument sign, projecting sign or pole sign.
2. The location of monument signs shall not interfere or present a hazard to pedestrian or vehicular traffic.

91.6208.3. Height. The height to the top of the sign shall be limited to a maximum of eight feet above sidewalk grade or edge of roadway grade nearest the sign.

91.6208.4. Shape. Monument signs shall have a horizontal dimension equal to or greater than their vertical dimension.

91.6208.5. Projection. Monument signs shall not project over the roof of a building or over the building line.

91.6208.6. Construction. A monument sign and sign support structure shall be constructed of noncombustible materials or approved plastics.

SEC. 91.6209. PROJECTING SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6209.1. Permitted. Projecting signs shall not be permitted on that portion of a lot having less than 50 feet of street frontage. Lots having a street frontage of at least 50 feet may have a projecting sign for each 200 feet or fraction thereof of street frontage, if such frontage does not contain an existing projecting sign or a pole sign.

91.6209.2. Area.

1. The sign area of projecting signs visible to the same direction of traffic shall not exceed 25 square feet plus 1.5 square feet for each foot of street frontage up to a maximum sign area of 300 square feet. Any projecting sign located at the street corner of a corner lot may use the greater street frontage in computing area limitations.
2. The combined sign area of projecting signs, wall signs, monument signs, illuminated architectural canopy signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6209.3. Location.

1. A projecting sign shall be located at least 7.5 feet from any interior lot line.
2. A projecting sign shall be located at least 15 feet from any other projecting sign, monument sign or pole sign.
3. The plane of the sign face of a projecting sign shall be within 15 degrees of being perpendicular to the face of the building, except at the corner of the building.

91.6209.4. Height. A projecting sign shall not be located lower than eight feet above sidewalk grade or edge of roadway grade nearest the sign and shall not extend above the top of the wall.

91.6209.5. Projections. A projecting sign may project over the building line, but shall not extend beyond the limits shown in Diagram 62—B of this Code. Sign projections shall fall within an area that is perpendicular to the building line and has a width of three feet as measured parallel with the building line. In no event may a projecting sign project more than eight feet from the face of a building.

Exception: For projecting signs located above a 16—foot height and on a lot having a street frontage greater than 50 feet, projections over the building line may vary linearly from five feet at 50 feet to eight feet at 100 feet of street frontage.

91.6209.6. Construction. A projecting sign and sign support structure shall be constructed of noncombustible material or approved plastic.

SEC. 91.6210. WALL SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6210.1. Area.

1. The total sign area of wall signs facing a street shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage for a single-story building.
2. For buildings more than one story in height, the combined wall sign area shall not exceed that permitted for a single story by more than 10 percent for each additional story. In no event shall the combined wall sign area exceed by 50 percent that area permitted for a single-story building.
3. For wall signs that are made up of individual letters that use the wall of the building as background, the allowable sign area may be increased by 20 percent, provided there is no change in color between the background and the surrounding wall area.
4. The combined sign area of illuminated architectural canopy signs, roof signs and wall signs facing the same direction shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
5. The combined sign area of wall signs, projecting signs, monument signs, illuminated architectural canopy signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6210.2. Height. A wall sign shall not extend above the top of the wall of the building.

Exception: Where there is less than three feet between the top of the wall and the top of a window, the wall sign may extend above the top of the wall by a maximum of three feet.

91.6210.3. Location.

1. No wall sign shall be located on a wall that faces and is within five feet of an interior lot line.
2. Wall signs installed on a wall that faces the rear lot line and that is located within 30 feet of property that is zoned R-3 or more restrictive shall not be illuminated.

91.6210.4. Projection.

1. No wall sign shall have a projection over any public street, other public property or building line greater than that permitted in Diagram 62-B of this Code.
2. No wall sign shall project more than 24 inches from the face of the building. If any message is placed on the edge of a wall sign, that portion of the wall sign shall be regulated as a projecting sign.

91.6210.5. High Rise Signs. Any wall signs located over 100 feet above grade shall be used as identification signs only. Such identification signs shall comprise no more than 80 percent of the width of that portion of the building where such signs are attached. Notwithstanding the provisions of Section 91.6210.1, the area of such signs may constitute up to five percent of the area of the wall where such signs are attached and may be in addition to the area permitted in Section 91.6210.1.

91.6210.6. Construction. Wall signs shall be constructed of noncombustible materials or

approved plastics.

91.6210.7. Parking Lots. Where a parking lot exists between a wall sign and the street, and there is a wall between the parking lot and the street, a portion of the total sign area permitted by this section may be used on the wall located between the parking lot and the street so long as the sign does not project beyond the lot line. In such case, the sign shall be restricted to that portion of the wall between two feet six inches and three feet six inches in height above the finished grade at the base of the wall generally facing the street.

SEC. 91.6211. ILLUMINATED ARCHITECTURAL CANOPY SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6211.1. Area.

1. The area of illuminated architectural canopy signs shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
2. In applying sign area limits, only the area occupied by the message of the illuminated architectural canopy signs will be used.
3. The combined sign area of illuminated architectural canopy signs, roof signs and wall signs facing the same direction shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
4. The combined sign area of illuminated architectural canopy signs, projecting signs, monument signs, wall signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6211.2. Projections. Illuminated architectural canopy signs may project over a building line. However, in no event may an illuminated architectural canopy sign project more than three feet from the face of the building.

91.6211.3. Construction. The supporting frame of an illuminated architectural canopy sign shall be constructed of noncombustible materials. The canopy surface, including the enclosing soffit, shall be of an approved light-transmitting material. The fabric shall be tested and classified as nonflammable under the provisions of Los Angeles Fire Department Standard No. 43 as referenced in Section 57.07.01 of the Los Angeles Municipal Code.

91.6211.4. Clearance. Illuminated architectural canopy signs shall have a minimum clearance of eight feet above the sidewalk grade or edge of roadway grade nearest the sign and shall not be located closer than two feet from the curb of any roadway.

91.6211.5. Emergency Personnel Access. Illuminated architectural canopy signs shall not occupy a four-foot distance along the exterior wall at one corner of the building's street frontage and an additional four-foot distance along every 50 feet of such frontage.

91.6211.6. Illumination. The sign shall be internally illuminated so as to illuminate the canopy and the exterior wall below. The illuminated architectural canopy sign shall bear the electric

sign label of an approved testing agency with a reinspection service.

91.6211.7. Height. An illuminated architectural canopy sign shall not extend above the top of the wall of a building.

91.6211.8. Parking Lots. Where a parking lot exists between an illuminated architectural canopy sign and the street, and there is a wall between the parking lot and the street, a portion of the total sign area permitted by this section may be used on the wall located between the parking lot and the street so long as the sign does not project beyond the lot line. In such case, the sign shall be restricted to that portion of the wall between two feet six inches and three feet six inches in height above the finished grade at the base of the wall generally facing the street.

SEC. 91.6212. POLE SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6212.1. Permitted. Pole signs shall not be permitted on that portion of a lot having less than 50 feet of street frontage. Lots having a street frontage of at least 50 feet may have a pole sign for each 200 feet or fraction thereof of street frontage, if such frontage does not contain an existing pole sign or projecting sign.

91.6212.2. Area.

1. Sign area visible to the same direction of traffic shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
2. The maximum area of any one pole sign shall not exceed 400 square feet.
3. Any pole sign that is located at the street corner of a corner lot may use the greater street frontage for area limitations.
4. The combined sign area of pole signs, projecting signs, monument signs, illuminated architectural canopy signs, wall signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6212.3 Location.

1. Pole signs shall be located at least 10 feet from interior lot lines; however, on corner lots and flag lots pole signs may be located five feet from interior lot lines.
2. A pole sign shall be located at least 15 feet from any other pole sign, projecting sign or monument sign.
3. Pole signs shall be located so as not to interfere or present a hazard to pedestrian or vehicular traffic.
4. Where the lower part of a pole sign is less than eight feet above sidewalk grade or the edge of roadway grade nearest the sign, the sign shall extend to grade or shall be installed in a planter that extends beyond the edges of the sign and sign support structure and that is a minimum of 18 inches in height.

91.6212.4. Height. Height shall be measured from the nearest sidewalk or edge of roadway

grade to the top of the sign. The overall height limitation shall be determined by street frontage as follows:

1. 25 feet for lots having 50 feet of street frontage;
2. 35 feet for lots having more than 50 feet and less than 100 feet of street frontage; and
3. 42 feet for lots having at least 100 feet of street frontage.

Any pole sign that is located at the street corner of a corner lot may use the greater street frontage for determining height limitations. In no event shall a sign exceed the height specified for the height district in which the sign is located.

91.6212.5. Projections. A pole sign may project over a building line, but shall not extend beyond the limits shown in Diagram 62–B of this Code. Sign projections shall fall within an area that is perpendicular to the building line and has a width of three feet as measured parallel to the building line.

91.6212.6. Construction. Pole signs and sign support structures shall be constructed of noncombustible materials or approved plastics. A maximum of two poles shall be permitted for any pole sign. The maximum cross-sectional dimension of a pole shall not exceed 10 percent of the overall height of the sign.

SEC. 91.6213. ROOF SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6213.1. Permitted. Roof signs shall be permitted only when placed directly upon a roof that slopes downward toward and extends to or over the top of an exterior wall.

91.6213.2. Area.

1. Sign area shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
2. The maximum area of any one roof sign shall not exceed 300 square feet.
3. The combined area of roof signs, illuminated architectural canopy signs and wall signs facing the same direction shall not exceed two square feet for each foot of street frontage, plus one square foot for each foot of building frontage.
4. The combined sign area of wall signs, projecting signs, monument signs, illuminated architectural canopy signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

91.6213.3. Location.

1. Roof signs shall be located at least 10 feet from interior lot lines.
2. Roof signs shall be located at least two feet from the edge of the roof.
3. The plane of the sign face of a roof sign shall be approximately parallel to the face of the building.

91.6213.4. Height. The top of the roof sign shall be located at least two feet below the ridge of the roof.

91.6213.5. Construction. A roof sign and sign support structure shall be constructed of noncombustible materials or approved plastics.

SEC. 91.6214. WINDOW SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6214.1. Area. The total area of all window signs shall not exceed 10 percent of the area of the window.

91.6214.2. Combined Area. The combined sign area of wall signs, projecting signs, monument signs, illuminated architectural canopy signs, pole signs, roof signs and window signs shall not exceed four square feet for each foot of street frontage.

SEC. 91.6215. MARQUEE SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6215.1. Approval. Sign approval shall be obtained from the Cultural Affairs Commission.

91.6215.2. General Requirements. Marquee signs shall comply with the requirements set forth in Sections 91.3205 and 91.6201 through 91.6205 of this Code.

91.6215.3. Construction. Signs shall be constructed of noncombustible materials or approved plastics.

91.6215.4. Signs. Signs shall not be attached to any portion of the marquee except the periphery. Cloth or banner signs or drop-roll curtains may be suspended below the exterior periphery and extend within 7 feet of the grade. (Added by Ord. No. 172,592, Eff. 6/28/99, Oper. 7/1/99).

SEC. 91.6216. TEMPORARY SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96)

91.6216.1. Permit Required. Notwithstanding any other provision of this Code, a building permit shall be required for a temporary sign, pennant, banner, ribbon, streamer or spinner, other than one which contains a political, ideological or other noncommercial message. The permit application shall specify the dates being requested for authorized installation and the proposed location. (Amended by Ord. No. 172,703, Eff. 8/16/99).

91.6216.2. Time Limit. (Amended by Ord. No. 172,703, Eff. 8/16/99.)

1. Temporary signs that require a permit shall be removed within 30 days of installation and shall not be reinstalled for a period of 30 days of the date of removal of the previous sign. The installation of temporary signs shall not exceed a total of 90 days in any calendar year.
2. Temporary signs that do not require a permit shall be removed within 30 days of the date of installation of the sign.

91.6216.3. Area.

1. The combined sign area of temporary signs shall not exceed two square feet for each foot of street frontage.
2. The combined sign area of temporary signs, when placed upon a window, and any other window signs shall not exceed a maximum of ten percent of the window area. (Amended by Ord. No. 172,703, Eff. 8/16/99.)

91.6216.4. Type/Construction. Temporary signs may contain or consist of posters, pennants and banners. Temporary signs may be made of paper or any other material. If the temporary sign is made of cloth, it shall be flameproofed when the aggregate area exceeds 100 square feet. Every temporary cloth sign shall be supported and attached with stranded cable of 1/16-inch-minimum diameter or by other methods as approved by the Department.

91.6216.5. Location. Temporary signs, including those that do not require a permit, may be tacked, pasted or otherwise temporarily affixed to windows and/or on the walls of buildings, barns, sheds or fences.

SEC. 91.6217. MURAL SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96).

91.6217.1. Approval. Approval for mural signs shall be obtained from the Cultural Affairs Commission. The placement, height, and overall area of a mural sign shall be as approved by the Cultural Affairs Commission. In making its determination the Cultural Affairs Commission shall find that the proposed sign does not conflict with the purposes and objectives set forth in Section 91.6201.2.

91.6217.2. General Requirements. In addition to the requirements of this section, mural signs must comply with Sections 91.6201 through 91.6205. Mural signs shall not be required to comply with the provisions of Sections 91.6210 and 91.6218.

SEC. 91.6218. OFF-SITE SIGNS.

(Amended by Ord. No. 171,175, Eff. 7/25/96.)

91.6218.1. General. Off-site signs shall comply with the requirements of this section and any applicable provisions of Sections 91.6201 through 91.6205.

91.6218.2. Location.

1. No portion of an off-site sign with a sign area greater than 80 square feet shall be placed within 200 feet of a residentially zoned lot which is located on the same side of the same street as the lot on which the sign is placed. However, where a lot has two or more street frontages, an off-site sign may be located on that street frontage which is not on the same street as the residentially zoned lot; provided the off-site sign and sign support structure are placed in that half of the lot that is the farthest from the street frontage on which the residentially zoned lot is located.
2. No portion of an off-street sign or sign support structure shall be located in that half of a lot located farthest from the street frontage when residentially zoned property is located to the rear of that street frontage.
3. Off-site signs are not permitted along that portion of lots having a street frontage of less than 50 feet.
4. No more than four off-site signs shall be located at the intersection of two or more streets when such signs are located within 150 feet of the intersection of two street frontages.
5. An off-site sign face shall not be located within one foot of an interior lot line.

91.6218.2.1. Frontage Determination on Lots with Lot Lines Adjoining More Than One Street. (Added by Ord. No. 174,888, Eff. 12/1/02).

1. A sign shall be considered to be on a single street for purposes of Sections 91.6218.2 and 91.6218.4 if:
 - (a) the sign and its support structure are located entirely on the side of the bisecting line closest to that street, and
 - (b) the sign face is placed at the same angle as the perpendicular line or at an angle not to exceed 20 degrees from either side of the perpendicular line as shown on Diagram No. 62-D.
2. A sign located on a through lot shall be located on a single street if the sign and its support structure are located entirely on that half of the lot closest to the lot line adjoining that street.

Any sign not in conformance with either Subsection 1 or 2, above, shall be considered located on more than one street frontage.

91.6218.3. Double-faced Signs.

1. Off-site signs may be either single or double-faced.
2. For double-faced signs whose faces are parallel, the distance between sign faces shall not exceed six feet.
3. For double-faced signs whose faces are not parallel, the distance between sign faces at their widest point shall not exceed 35 feet. The separation of sign faces at their closest point shall not exceed six feet. In no event shall the angle between sign faces exceed 37 degrees.

91.6218.4. Spacing.

1. A sign which is either single faced or parallel double faced shall be spaced as specified in ble No. 62-C of this Code from any other existing or previously permitted off-site sign

which is single faced or parallel double faced.

2. For any double-faced sign, the spacing requirements shall be based on the area of the largest sign face.
3. For double-faced signs whose faces are not parallel, the spacing between any proposed, permitted or existing sign shall be determined by the following formula:

$$D = S[1 + (B-5)]/90$$

where:

D = required spacing between signs, in feet.

S = sign spacing determined from Table No. 62-C, in feet.

B = widest edge separation of sign faces in feet.

4. Spacing shall be measured between signs that are located on the same side of the same street. Such spacing shall be measured from a line that is perpendicular to the building line and that passes through a point on the building line that is closest to the nearest sign face edge. Spacing shall be measured along the center line of the street.

91.6218.5. Area. The sign area of a single face shall not exceed 800 square feet.

91.6218.6. Height.

1. The height to the top of the sign shall be limited to a maximum of 42 feet above the sidewalk grade or edge of roadway grade nearest the sign, except that a sign that is more than 80 percent above a roof of a building may extend to the top of the sign a maximum of 30 feet above the surface of the roof under the sign.
2. In no event shall the height to the top of the sign exceed a height greater than that height specified for the height district in which the sign is located, or a height of 60 feet above the sidewalk grade or edge of roadway grade nearest the sign, whichever is more restrictive.
3. The bottom of the sign shall be at least eight feet above the sidewalk grade or edge of roadway grade nearest the sign.

91.6218.7. Projection. Off-site signs shall not project beyond the building line.

91.6218.8. Covering. The backs of off-site signs exposed to public view shall be covered with a finished surface or material and shall be properly maintained.

91.6218.9. Construction.

1. A sign and sign support structure shall be constructed of noncombustible materials or approved plastics.
Exception: The sign facing may be mounted on wood-frame panels with the panels connected to wood runners that are bolted to a noncombustible frame.
2. A maximum of two poles shall be permitted for any sign. The maximum cross-sectional dimension of a pole shall not exceed 10 percent of the overall height of the sign.
3. Off-site sign supports shall be structurally independent of a building.

- Sign support structures must be located directly under the sign face as viewed from the front of the sign. The maximum horizontal distance between the center of the sign support structure and the sign face shall not exceed 10 feet.

TABLE NO. 62-A
SIZE, THICKNESS AND TYPE OF GLASS PANELS IN SIGNS
 (Amended by Ord. No. 171,175, Eff. 7/25/96.)

MAXIMUM SIZE OF EXPOSED GLASS PANEL		MINIMUM THICKNESS OF GLASS IN INCHES	TYPE OF GLASS
ANY DIMENSION IN INCHES	AREA IN SQUARE INCHES		
30	500	1/8	Plain, Plate or Wired
45	700	3/16	Plain, Plate or Wired
144	3600	1/4	Plain, Plate or Wired
Over 144	Over 3600	1/4	Wired Glass

DIAGRAM 62-B

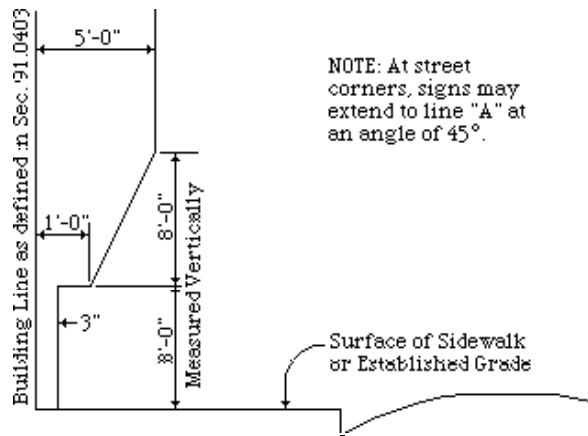


TABLE NO. 62-C

SPACING REQUIREMENTS BETWEEN OFF-SITE SIGNS

(Amended by Ord. No. 171,175, Eff. 7/25/96)

	Sign Area	PROPOSED SIGN			
		Less than 80 sq. ft.	80 sq. ft. to 330 sq. ft.	Greater than 330 sq. ft.	
Existing or Permitted Sign	Less than 80 sq. ft.	100 ft.	100 ft.	200 ft.	
	80 sq. ft. to 300 sq. ft.	100 ft.	300 ft.	300 ft.	
	Greater than 300 sq. ft.	200 ft.	300 ft.	600 ft.	

SEC. 91.6219. AWNING SIGNS.

(Added by Ord. No. 174,829, Eff. 10/27/02, Oper. 11/1/02)

No sign, lettering or advertising delineation shall be placed on any portion of an awning except the valance and only when the awning complies with Section 91.3206. Awnings with a valance above a height of 14 feet shall have no sign, lettering, or advertising delineation.

DIAGRAM 62-D
 (Added by Ord. No. 174,888, Eff. 12/1/02.)

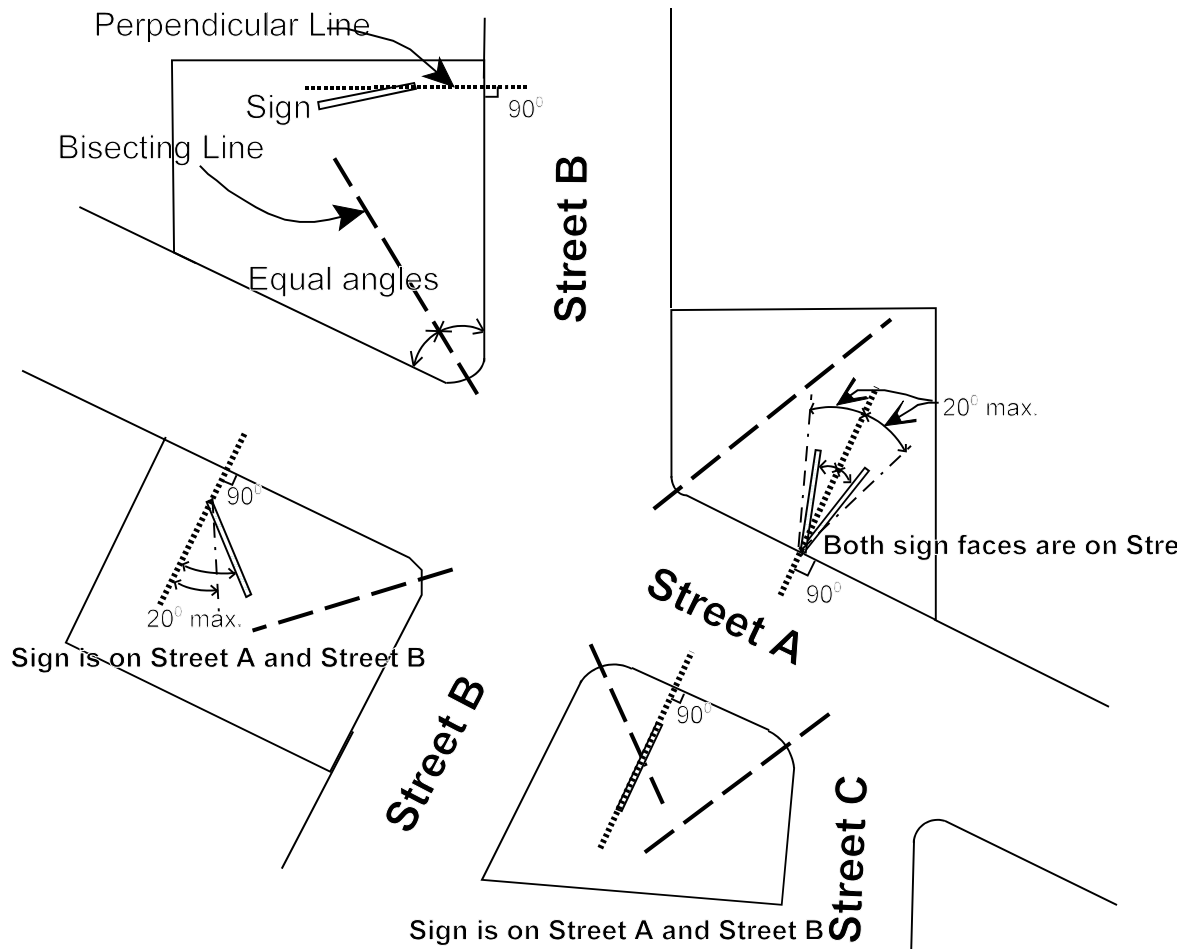


Diagram 62-D

B. LOS ANGELES CITY ZONING CODE (Section 12.21A7)

Section 12.21 A 7. No nameplate, sign or advertising matter of any kind shall be placed or maintained on any lot in an A or R Zone except in accordance with the following regulations:

- a. All nameplates, signs and advertising matter shall pertain to a permitted use (except that no signs shall be permitted to identify a home occupation) or indicate the name of the occupant and shall be located on the same lot with such use;
- b. No nameplate, sign or advertising matter which is attached to a building may project above the roof ridge or parapet wall (whichever is the higher) of the building;
- c. No illuminated nameplate, identification sign or advertising matter, which is permitted by this subdivision, may be of the flashing, moving or animated type;
- d. There may be only one unlighted nameplate for each dwelling unit indicating the name of the occupant, (except that no signs shall be permitted to identify a home occupation) and no nameplate may exceed three square feet in area in an A Zone, nor exceed one and one-half square feet in area in an R Zone;
- e. There may be one or more unlighted signs appertaining to the sale of farm products raised or produced on the premises, but the total area of all such signs shall not exceed 20 square feet on any lot in an A Zone, nor exceed 12 square feet on any lot in an R Zone;
- f. There may be one or more unlighted signs appertaining to the prospective rental or sale of the property, but the total area of all such signs shall not exceed 20 square feet on any lot in an A Zone, nor exceed 12 square feet on any lot in an R Zone;
- g. There may be one identification sign for each farm, ranch, estate or building other than a dwelling in an A Zone, but such identification sign may not exceed 20 square feet in area;
- h. There may be one or more signs identifying the buildings or permitted use (except that no signs shall be permitted to identify a home occupation) on any lot in any R Zone, but no one sign may have a surface area which exceeds 20 square feet, nor shall the total surface area of all such signs exceed 30 square feet. (Amended by Ord. No. 171,427, Eff. 1/4/97, Oper. 3/5/97).
- i. There may be one church bulletin board, not exceeding 18 square feet in area, on any lot in any A or R Zone;
- j. There may be one or more signs, warning against trespassing, on any lot in an A Zone, but no one sign shall exceed three square feet in area.
- k. Temporary Subdivision Directional Signs. Notwithstanding any other provision of this article, a Zoning Administrator may approve the use of any property in an A or R Zone for the erection and maintenance of temporary unlighted subdivision directional signs which are neither reflective nor fluorescent, if he finds that the location of such signs is proper in relation to uses of adjacent property and that such use will not be materially detrimental to the property of other persons located in that vicinity. Such approval shall be subject to the following regulations:
 - 1) An application shall be filed in the office of Zoning Administration upon a form and accompanied by such data and information as has been prescribed by said office.

Each such application shall be consented to and acknowledged by the owner or lessee of each parcel of property upon which a sign is to be erected. Only one application need be filed for all temporary unlighted subdivision directional signs relating to a single subdivision separately numbered and recorded by the Los Angeles County Recorder. The manner of installation and conditions regulating number, size and type of signs shall be determined and approved by a Zoning Administrator. To the extent possible, he shall make available a list or explanation of those installation features and conditions which are usually required.

- 2) An approval to erect and maintain signs pursuant to this paragraph shall be valid for one year. If, after one year, three-fourths of the dwelling units or lots have not been sold or leased for the first time, approval for retaining the directional signs for not more than an additional one-year period may be granted by a Zoning administrator.
- 3) No sign erected pursuant to this paragraph shall exceed 12 square feet in area.
- 4) One temporary unlighted subdivision directional sign may be approved for location adjacent to each street which constitutes a separate and distinct direction on the route from a major or secondary highway to a subdivision site. Where there are two or more major or secondary highways from which there are routes to a subdivision site signs may be approved only along two routes.
- 5) The erection and maintenance of temporary unlighted subdivision directional signs may be approved only on vacant property; however, if a Zoning Administrator determines that vacant property is not available in locations where provisions for travel directions are essential, he may approve developed property for the location of signs.
- 6) Signs may not be located within the public right-of-way of any highway, street or alley, or on any other public right-of-way.
- 7) All signs permitted by this paragraph shall be removed within five days after the expiration of the authorized time period. Each application shall contain a statement signed by the applicant, the owner of the signs, and the owner or lessee of the property upon which the signs are to be placed, agreeing that if such signs are not removed as required above, they may be confiscated, removed and destroyed by the City without further notice. Prior to the erection of any signs authorized pursuant to any single application, the applicant shall deposit \$100 with the Department of Building and Safety for the purposes of defraying any expense incurred by the City in the removal of the signs. Said money shall be refunded on the expiration of the prescribed time period if all of said signs have been removed by the applicant, the owner of the signs, or the owner and the lessee of the property where such signs are placed.
- 8) Any sign erected pursuant to the regulations contained herein may be used only for the purpose of providing necessary travel direction to a subdivision development located in the City of Los Angeles, and must include the name of the owner, the City Planning Department file number, and the expiration date of the approval period. The sign may contain the name of the land development project to which it pertains, including a characteristic trademark or other identifying insignia. The content of each sign shall be subject to approval by a Zoning Administrator. (*Amended by Ord. No.*

- 173,268, Eff. 7/1/00.)
- 9) The approval of temporary subdivision directional signs pursuant to the regulations contained herein does not release the applicant from the responsibilities of complying with any provisions of the Los Angeles Municipal Code pertaining to building permit requirements or any other provisions of said Code regulating signs.
 - 10) Appeals. Appeals from a determination by a Zoning Administrator may be taken to the Area Planning Commission in the manner prescribed in Section 12.24 I. (Amended by Ord. No. 173,268, Eff. 7/1/00).

Summary of the Allowable Signs by Zoning Code

- A and R On-site wall signs and pole signs as per 12.21 A 7
- OS Same requirement as A and R zones.
- P and PB Identification signs displaying names of operators or sponsors of parking area only per 12.12.1 A 3 (a), (b)
- CR - vacant lot Signs as allowed per 12.21 A 7. (Refer to 12.12.2 A 6)
- CR Identification signs - max. 12" projection from wall per 12.12.2 A 6
- CR - pharmacies No Exterior signage per 12.21.2 A 1 (g)
- CR - restaurants No Exterior signage per 12.21.2 A 13
- C1 and C1.5 On-site wall signs only per 12.13 A 2 (b) 6
- C2, C4, C5, CM no conditions per 12.14 A 2
- MR1 On-site signs per 12.17.5 B 9 (c)
- MR2 On-site signs per 12.18 B 5 (c)
- M1, M2, and M3 no conditions

ZONE	CODE SECTION	YARD LOCATIONS FOR SIGN
A and R	12.21 A 7	Front, Side, and Rear yards ¹
P and PB	12.12.1 A 3	Front, Side, and Rear yards ¹
CR - vacant lot	12.21 A 7	Front, Side, and Rear yards ¹
CR	12.12.2 A 6	Front, Side, and Rear yards ^{1,2}
C1 and C1.5	12.13.5 A 2 (b) 6	Front, Side, and Rear yards ^{1,2}
C2, C4, C5, CM	no conditions	Side and Rear yards ^{1,3}
MR1	12.17.5 A 9 (c)	Front, Side and Rear yards ^{1,3}
MR2	12.18 B 5 (c)	Front, Side and Rear yards ^{1,3}
M1, M2, and M3	no conditions	Side and Rear yards ^{1,3}

¹ Sign located in required front, side, and rear yard shall comply with 12.22 C 20 (j).
² Only signs attached to the face building are permitted. (wall signs only)
³ Signs not permitted in required yards in connection with building used for residential purposes.

MINI-SHOPPING CENTER AND COMMERCIAL CORNER ORDINANCE (ORD. #175,223):

Signs in Mini-Shopping Center and Commercial Corner Development.

1. Pole, projecting and roof signs are prohibited unless a Conditional Use permit is obtained.
2. Monument signs and information signs shall be located only within the landscaped-planted areas of the lot or lots.

II. REQUIREMENTS FOR SIGN PERMITS

A. PERMIT REQUIREMENTS

Sign - Any display board, wall, screen, object or part thereof, used to announce, declare, demonstrate, display or otherwise present a message and attract the attention of the public.

A permit shall be required for:

1. All new exterior signs.
2. Alterations to existing signs.
3. Demolition of existing signs.
4. Change from On-Site sign to Off-Site sign and vice-versa.

A permit shall not be required for:

1. As per 101.5.18, signs meeting all the following criteria:
 - a) Sign does not exceed 20 sq. ft. in area.
 - b) Sign is placed on the surface of the ground.
 - c) No part of sign extends more than 6'-6" above underlying grade.
 - d) Sign does not have any mechanical or moving parts.
 - e) Sign does not have any electricity or other source of illumination.Note: Such signs shall be separated from each other a minimum distance of 15 feet.
2. As per 101.5.19, boards or signs used exclusively to display official notices by:
 - a) Any court or public officer in performance of a public duty, or
 - b) A private person giving a legal notice.
3. Change or replacement of a copy (non-structural).
Note: If sign cabinet is removed, a permit will be required. "Non-conforming" status may be lost depending on the valuation of work (Section 6205.1). Replacement of channel letters shall also require a permit.
4. Temporary signs⁴ with one of the following:
Political, ideological, or non-commercial message.
5. Signs inside a building not visible to the public way⁵

B. INFORMATION REQUIRED ON PLANS

1. One (1) complete set of plans.
2. A fully dimensioned PLOT PLAN showing the following:
 - a) Lot dimensions
 - b) Building dimensions and location
 - c) Size and location of the proposed sign
 - d) Size and location of all the existing signs on the property,⁶ or, dimension exterior tenant space frontage for individual tenant space wall sign.

⁴ Electrical permit required if sign is illuminated

⁵ Signs inside malls require sign permit. Refer to the Mall section of manual.

⁶ Not required for malls and minimalls. Refer to memo dated 2-6-96

3. Elevations showing the height of all proposed signs above grade, size of all signs, and design of proposed sign.
4. Provide structural details showing the following:
 - a) Construction of the proposed sign
 - b) Foundation (for pole signs or monument signs)
 - c) Method of attachment to the existing building (for wall, projecting, or roof signs)
 - d) Calculations and engineered details as required per 6205.2 or if attached to a URM building, otherwise, specific methods of attachment and materials used shall be provided in compliance with 6205.3 and 6205.4

Note: Structural plans and calculations are not required for wall signs less than 100 square feet and projecting signs less than 20 square feet.

C. INITIAL COUNTER PROCEDURES

Screening Counter Duties:

1. Use a worksheet application 'B' to initiate the sign permit. Use the following guidelines for each type of sign to determine the number of applications needed.
 - a. All information and directional signs on the same lot can be combined as one sign. Specify the total number of information and directional signs in the description of work.
 - b. All wall signs on the same building can be combined on one permit application. Each wall sign shall be separately dimensioned.
 - c. All window signs on the same building may be combined on one permit application.
 - d. A separate application is required for each sign to be demolished. Wall signs to be removed may be combined with a new wall sign installation permit.
 - e. All other sign types (pole signs, monument signs, projecting signs, etc.) require a separate application for each sign installation.
2. Determine if a Sign Pre-Inspection (SPI) is required. If an SPI is not required, skip this section. SPI is required for the following signs and locations:
 - a. "SPI ONLY" - for pole signs, monument signs, and off-site signs not within 2000' of a freeway
 - b. "SPI-FREEWAY" - for all other signs within 2000' of a freeway.
 - c. "SPI-FREEWAY, DOT" - for all signs within 500' of a freeway.

Mark the Pre-Inspection and SPI boxes on the back of the worksheet. Indicate a \$80.00 SPI fee. Make two copies of the worksheet and send the customer to the cashier.
3. Assign an SPI number using the green tags and input the project information into the SPI database. The screening process is complete when the SPI package is complete. The SPI package shall contain:
 - a. A plot plan showing proposed sign locations, sign dimensions and sign type per building code definitions (i.e. pole sign, projecting sign, etc.)
 - b. A sign elevation drawing.

All parts of the SPI package shall be 8 ½" x 11" for digital scanning. Projects without complete and properly sized SPI packages will not be forwarded to the Sign Inspectors, until complete information and drawings are provided.

4. Wall signs, window signs, and temporary banners may be assigned to Over-the-Counter Plan Check. When the SPI is completed, pole signs and monument signs not subject to the commercial corner or mini-shopping center requirements may be assigned for OTC Plan Check. All other pole/monument signs shall be submitted for APC or Regular Plan Check. Based on the number of signs and the structural complexity of the project, the screening counter engineer will determine the appropriate type of plan check. All Off-site signs shall be submitted for Regular Plan Check.

Over-the-counter Plan Check:

1. Check plans for completeness.
2. Verify the zoning of the property. Determine that the property is zoned correctly for the proposed sign.
3. Verify that the legal description and the plot plan agree. Verify that the street frontage meets the minimum width required for the proposed signs.
4. Check for prohibited signs, locations, and devices.
5. Check the Thomas Guide mapbook for the sign location for proximity to any freeways. Signs less than 2000' from a freeway may require SPI and/or DOT clearances.
6. Verify specific sign provisions of the code, specific plan(s), and other zoning provisions (i.e. [Q] conditions, ZA cases, minimalls, etc.) for the proposed project.
7. Assign each sign as an individual structure to the project address. A maximum of 3 to 6 signs of the same type may be included on one application. When identifying the structure include the sign text and/or direction of building face the sign is on.
example: Wall sign - "SALE" - north side
8. Enter the sign information in the PCIS structures inventory. Each sign shall be entered separately and fully dimensioned. The total number of structural inventory items shall not exceed 21. A sign typically requires 3 to 7 inventory items to properly define the sign.

Appointment and Regular Plan Check:

1. Complete steps 1 through 8 under "Over-the-Counter Plan Check"
2. Verify all conditions of the SPI approval and note any conditions on the application (i.e. demo existing pole sign).

D. GENERAL REQUIREMENT FOR SIGNS

Awning [3206] - Temporary shelter supported from the exterior wall of a building. Awnings shall be issued on a 'B' permit. Awning frame must be non-combustible. The signage area is permitted on valance portion of the awning only. Signage is not allowed on awnings above 14 feet in height. A separate sign permit is required for signs on awnings.

Illuminated Architectural Canopy [6211] - An enclosed illuminated structure that is attached to the wall of a building with the face of the sign approximately parallel to the wall and with the message integrated into its surface.

Information [6207] - A sign which is limited to a message giving directions, instructions,

menus, selections or address numerals.

1. All information signs on the same property may be combined on one application.
2. Information Signs are not considered for the combined allowable sign areas.
3. Sign area limitation is 25 square feet for each individual information sign.

Interior Mall [404.3.7] - A sign located within an enclosed mall and not primarily visible from the public way.

1. Signs shall not exceed 20 percent of the wall area facing the mall
2. Signs shall not exceed a height of 36 inches except that if the sign is vertical then the height shall not exceed 96 inches and the width shall not exceed 36 inches.
3. Signs shall be located a minimum distance of 18 inches from adjacent tenants.
4. All edges and the back shall be fully encased in metal.

Marquee [6215] - Permanent roofed structure attached to and supported by the building and projecting over public property.

1. Signs allowed on the periphery of the marquee.
2. Clearance from Cultural Affairs required.

Monument [6208] - A sign that is erected directly upon the existing or artificially created grade and which has a horizontal dimension equal to or greater than its vertical dimension. A monument sign can not be a part of a fence or a wall.

Mural [6217] - A sign which is applied to and made integral with a wall, the written message of which does not exceed three percent of the total area of the sign, and which has been approved pursuant to Section 91.6216 of this code. Refer to appendix for memo on "Mural Signs."

Off-Site Sign [6218] - A sign which displays any message directing attention to a business, product, service, profession, commodity, activity, event, person, institution or any other commercial or noncommercial message, which is generally conducted, sold, manufactured, produced, offered or occurs elsewhere than on the premises where such sign is located.

1. A maximum of two poles shall be permitted for any sign
2. Off-site sign supports shall be structurally independent of a building as per Section 6218.9.3
3. Sign support structures must be located directly under the sign face as viewed from the front of the sign as per Section 6218.9.4
4. See appendix for memo on "Issuance of Off-Site Sign Permits"

Pole [6212] - A freestanding sign that is erected or affixed to one or more poles or posts.

Projecting [6209] - A sign, other than a wall sign, that is attached to a building and projects outward therefrom with one or more sign faces approximately perpendicular to the face of the building.

Roof [6213] - A sign erected upon a roof of a building.

Temporary [6216] - Any sign that is to be maintained for a limited duration, not to exceed 60 days, including paper signs and other signs that are not permanently affixed to the ground or building.

1. Cloth and banner signs shall be strongly constructed and securely attached flat against the building.
2. They shall be removed within 60 days after erection.
3. Cloth signs and banners shall be flame proofed as required by the Fire Department, if the aggregate area exceeds 100 square feet on the face of the building.
4. The total sign area of all cloth and banner signs on any wall shall not exceed the greater of 50 square feet or 5 percent of the area of the wall to which they are attached.

Wall [6210] - Any sign attached to, painted on or erected against the wall of a building or structure, with the exposed face of the sign in a plane approximately parallel to the plane of the wall. A wall sign is not allowed on a fence or a wall.

Window [6214] - Any sign attached to the window of a building or structure.

GENERAL REQUIREMENTS FOR SPECIAL SIGNS

1. **Signs Adjacent to an Alley** [6205.10.1]. No sign or sign support structure shall project into any public alley, except that a sign or sign support structure above a height of 14 feet may project no more than 6 inches into a public alley.
2. **Revolving Signs** [6205.11.4].
 - a. 6 rotations per minute (RPM) maximum
 - b. Electrical to approve motor and wiring (not on plans)
 - c. Motor specs. - rotor shaft size on plans
3. **Balloon Signs** [28.10, 28.11 LAMC] - Any balloon or similar device which floats in the air and is restrained, attached, or held in place by a cord, rope, cable or similar means. Balloon signs are not to be released into the air to float, ascend, rise, or remain aloft a height of five (5) or more feet above any portion of this city. The City Attorney has determined "portion of this city" to mean natural grade.
4. **Freeway Signs** [RGA 6-70] - Section 6205.6, with certain exceptions, prohibits any sign or sign structure which is designed to have or has the advertising thereon maintained primarily to be viewed from the main traveled roadway of a freeway.
5. **Electronic Display Message Boards**
Refer to Appendix for memo regarding Electronic Display Message Boards
6. **Signs for Model Homes** [12.27A10(I)]

Refer to the Zoning Code Section 12.27A10(1).

7. **Signs inside Minimalls** [12.22A23] - Any sign located inside a covered mall and not viewed primarily from a public way.
Refer to Section of Minimall Ordinance and Appendix for memo regarding “Signs for individual tenant spaces.”
8. **Signs Inside Los Angeles International Airport** - Any sign located inside LAX and not viewed primarily from a public way.
Sign inside LAX are required to comply to those requirement set forth for Mall Signs [404.3.7]
9. **Signs in Required Yards or Other Open Space** [12.22C20(j)]
Refer to Appendix for memo regarding “Signs in required yards or other open space.”
10. **Signs Located in Required Building Lines** [14.02B1]
Signs complying with the requirements as per 12.22C20(j) may project into a required building line setback. Refer to “Building Lines. Allowable Projections.” in the Zoning Manual.
11. **Prohibited Signs** [6205.11]
 - a. Contain obscene matters, as defined in Section 311 of the Penal Code of the State of California.
 - b. Contain or consist of posters, pennants, banners, ribbons, streamers or spinners, except as permitted in Section 6216 of this code.
 - c. Contain flashing, mechanical and strobe lights in conflict with the provisions of Section 80.08.4 and 93.0607⁷ of the Los Angeles Municipal Code.
 - d. Are revolving and where all or any portion rotate at greater than six revolutions per minute.
 - e. Are tacked, pasted or otherwise temporarily affixed on the walls of buildings, barns, sheds, trees, poles, posts or fences, except as permitted in Section 6216 of this code.
 - f. Are affixed to any vehicle or trailer on private property if the vehicle or trailer is not intended to be otherwise used in the business and the sole purpose of attaching the sign to the vehicle or trailer is to attract people to a place of business.
 - g. Emit audible sounds, odor or visible matter.
 - h. Use human beings, live animals, animated figures, motion pictures or slide projectors in connection with any sign.

E. SIGN PRE-INSPECTION / HAZARD REFERRAL

⁷ Refer to appendix for LAMC 93.0607

1. **Sign Pre-Inspection.** There always seems to be questions from an applicant when a Sign Pre-Inspection is required for the installation of a sign. Typically you hear question like “Why do I need a pre-inspection?” or “I never had to get a pre-inspection for a wall sign before?” Sign Pre-Inspections are required by code and, in some instances, by policy of LADBS. In general, all signs (except wall sign greater than 2000' of a freeway) require a Sign Pre-Inspection

Sign Pre-Inspections (SPI) are required in two specific cases.

- a. When a sign is potentially seen to be a hazard/distraction to vehicular traffic and
- b. When there is specific language in the code requiring spacing/location requirements (i.e. pole, monument, projecting, roof, off-site billboard signs, & illuminated architectural canopy signs). Section 6205.6.1 states that "No person shall erect ... any sign or sign support structure within 2,000 feet of a freeway unless the Department of Building & Safety shall have first determined that the sign will not be viewed primarily from a main traveled roadway of a freeway ...," where the phrase "viewed primarily from" shall mean that a message may be seen with reasonable clarity for a greater distance from the freeway than from the street adjacent to the freeway.

An exception to the SPI requirement with freeway visibility can be found in Section 6205.6.2 for wall signs if such signs do not have moving parts or any arrangement of lights that create the illusion of movement. They are as follows:

- a. Identification signs for the building provided that the area of the sign does not exceed more than 50 square feet or 5% of the area of the side of the building which faces primarily to the freeway, whichever is greater, and
- b. The wall signs which are limited to 'on-site' signs where the total area of all wall signs does not exceed 100 square feet or any one sign does not exceed 50 square feet. A SPI shall also be required in those cases where the installation of a sign or sign structure has specific verbiage in the code regulating the location or spacing of a said sign. The LADBS has utilized this inspection procedure to help reduce problems which have occurred in the field where signs were installed in incorrect locations.

When a SPI is required, the applicant shall provide the following information⁸ prior to the acceptance of plans by LADBS for said inspection:

- a. Accurately dimensioned plot plan showing location of proposed sign(s) or sign structure(s) in relationship to property lines, existing sign structures and buildings, sign orientation (i.e. direction sign faces), and a complete inventory of all other signage on site and their respective locations;

⁸ Refer to appendix for Sign Pre-Inspection checklist

- b. Elevations indicating height, length, and width of sign and/or structure;
 - c. Copy of the zoning map; and
 - d. If applicable, a copy of all the "Q" condition ordinances. A SPI is simply an evaluation of the site to help the Plan Check Engineer have a better understanding of the actual site conditions and in no way is approval (or denial) of the proposed construction. The Plan Check Engineer will determine whether or not the proposed plan is in violation of any applicable governing regulations. Only when all provisions of the Los Angeles Municipal Codes and/or other city policies are shown to be in conformance may the permit be issued. It is therefore wise that the applicant research all specific plans, ICO's, and Planning cases prior to submitting for a Sign Pre-Inspection.
- 2. Hazard Referral to DOT.** Occasionally, there are times when a proposed sign must be referred to the Department of Transportation (DOT) for a hazardous location determination. Section 6205.5.2 states that if a proposed sign is to be located within 500 feet of a main traveled roadway of a freeway or if the sign has been determined by LADBS to have a potential hazard to vehicular traffic (i.e. electronic message display boards),⁹ an additional clearance from DOT shall be obtained. Final approval for the location or hazardous nature of a proposed sign within 500 feet of a freeway shall be decided by DOT.

F. VISIBILITY TRIANGLE

Visibility triangles were established to provide a "line of sight" buffer for vehicles at the intersection of all commercially and industrially zoned lots.

- 1. Highway Dedicated Streets.** In 1988, changes were made to Section 62.200 of the LAMC (visibility triangle) regarding the enforcement of the 45 feet triangle. The code stipulates that no sign other than a "post" sign¹⁰ as defined in Section 67.01(c) shall be installed within the visibility triangle. The visibility triangle as required by this section shall be provided at those intersections where the intersection in question is "not controlled by official traffic control signals or stop signs." Therefore, if the intersection in question, is one which is subject to highway dedication on both streets, and is controlled by a signal or a stop sign, the 45 feet visibility triangle would not be applicable and any type of sign structure may be installed within said space.

Where the intersection is subject to highway dedication on both streets but is not a

⁹ Refer to appendix for "Electronic Message Display Signs" requirements

¹⁰ A post sign as per 67.01(c) shall mean an on-site pole sign and shall not contain any advertising of trade names, merchandise or service of any person, firm or corporation who pays a consideration for the privilege of placing, maintaining or using any portion of said sign to the owner or occupant of the premises upon which said sign is erected or placed.

controlled intersection, or a pole sign is to be installed within the required visibility triangle, the following criteria shall be used:

- a. The area of one face less than or equal to 200 sq. ft.
- b. The area of two faces less than or equal to 400 sq. ft.
- c. The bottom of sign shall be greater than or equal to 10 ft above sidewalk or ground below
- d. Only one post may project into triangle and shall be less than or equal to 24 inches in maximum horizontal width.

2. **Non-highway Dedicated Streets.** In those situations in which the intersection in question, is not one which is subject to 12.37 (highway dedication) on both streets or complies with the provisions of Section 17.05 D 4 (i.e. corner cut), Section 12.21C7 states that no building or structure shall be installed within the 10 foot visibility triangle. Such structures shall not obstruct the visibility from 2 ½ feet to 10 feet above the adjacent curb level except one column or pillar supporting an upper story of a building and having a horizontal dimension of not more than 24 inches. Therefore, no sign structure will be allowed within the visibility triangle.

The cabinet of a pole sign may project into the visibility triangle as allowed per 6212.5 but shall not be less than 10 feet above the sidewalk or surface below.

3. **45 FEET VISIBILITY TRIANGLE**¹¹ The purpose of the visibility triangle is to provide a clear and unobstructed cross-view necessary for the safe operation of motor vehicles at any corner of any intersection not controlled by official traffic control signals or by stop signs at or near the entrances to one or more intersecting streets.

Ordinance No. 163,509 (Eff. 5/23/88).

Sec. 62.200. Street Intersections - Obstructions to Visibility

- a. **Obstructions Prohibited.** On property at any corner of any intersection not controlled by official traffic control signals or by stop signs at or near the entrances to one or more intersecting streets it shall be unlawful to install, set out or maintain, or to allow the installation, setting out or maintenance of any sign, hedge, shrubbery, natural growth or other obstruction to the view necessary for the safe operation of motor vehicles at such intersections, higher than three feet above the level of the center of the adjacent intersection within any "visibility triangle."

The terms "visibility triangle," as illustrated in Figure A shall be deemed to be that portion of both public and private property located at any corner and bounded by the curb line or edge of roadway of the intersecting streets and a line adjoining points on the curb or edge of roadway 45 feet the point of intersection of the extended curb

¹¹ Not applicable for controlled intersections.

lines or edges of roadway.

The term "intersection" as used in this section is defined in Section 365 of the Vehicle Code of the State of California.

- b. **Exceptions.** (Amended by Ord. No. 127,787, Eff. 8/1/64.) The foregoing provision shall not apply to permanent buildings; public utility poles; trees trimmed (to the trunk) to a line at least eight feet above the level of the intersection; saplings or plant species of open growth habits and not planted in the form of a hedge, which are so planted and trimmed as to leave at all seasons a clear and unobstructed cross view; supporting members of appurtenances to permanent buildings existing on the date this ordinance becomes effective; official warning signs or signals; post signs as defined in Article 7, Chapter 6 of this Code; or to places where the contour of the ground is such that there can be no cross-visibility at the intersection.
The Board may grant further exceptions where it finds that the encroachment is not an obstruction to visibility and where such encroachment is not in conflict with the zoning or building line regulations of Articles 2 and 4 of Chapter 1 of the Los Angeles Municipal Code. Applications for exception shall be in writing and shall be filed with the Board in the manner it prescribes.
- c. **Enforcement.** The enforcement of this ordinance shall be under the direction of the Board of Public Works. The Board shall designate representatives of the Department of Public Works who may, on behalf of the Board, investigate violations of this section, give such notices as may be required to carry out this section, and to perform such other duties in connection with the enforcement of this section as may be imposed upon them by the Board.
- d. **Remedies.** In addition to the remedies provided in Section 11.00 LAMC, or by the law of this state, any obstruction maintained in violation of this section may be deemed a nuisance, and upon failure to abate the same within 20 days after the posting upon the premises of notice to abate the nuisance signed by an authorized representative of the Board, such representative of the Board as it may so authorize may enter upon the premises and remove or eliminate the obstruction. In such event the cost to the City of the abatement of the nuisance shall be a lien upon the premises, provided a claim therefor be filed within the time and in the manner prescribed in Section 1193.1 of the Code of Civil Procedures of this state. The cost of such abatement shall, in addition, be a personal obligation against the owner of the premises upon which the nuisance was maintained, recoverable by the City in an action before any court of competent jurisdiction.
- e. Neither the enactment of this section nor the enforcement of or failure to enforce any provision herein is intended to or shall impose a liability upon the City not otherwise imposed by law.

4. 10 FEET Visibility Triangle.¹² Ordinance No. 143,825 (Eff. 10/19/72.) The following

¹² Not applicable if both intersecting streets are subject to highway dedication or complies to 91.1705.

is the ordinance amending Sections 12.21 and 62.200 of the Los Angeles Municipal Code.

The people of the City of Los Angeles do ordain as follows:

Section 1. Subsection C of Section 12.21 of the Los Angeles Municipal Code is hereby amended by adding Subdivision 7 thereto, said new subdivision to read:7. Special Requirements for Corner Lots in the 'C' or 'M' Zones.

a. In addition to any other requirement contained in this Article, no building or structure shall be erected within a visibility triangle, or portion thereof, on any corner lot in the 'C' or 'M' Zones, except a corner lot subject to the provisions of Section 12.37 or which complies with the provisions of Section 17.05 D 4 of this Code. Such visibility triangle shall contain no structure or other obstruction to visibility from two and one-half to ten feet above the adjacent curb level. For purposes of this subdivision a visibility triangle is defined as the area bounded by:

- (1) The front lot line from its intersection with the side street lot line to a point ten feet from said intersection;
- (2) The side street lot line from its intersection with the front lot line to a point ten feet from said intersection; and
- (3) A diagonal line joining said two points.

Nothing in this subdivision shall prohibit the location of one column or pillar supporting an upper story and having no horizontal dimension of more than 24 inches within said visibility triangle.

- b. The City Engineer may approve and allow such variations from the aforesaid requirements as he determines are made necessary by the conditions of the terrain.
- c. Any person required to provide a visibility triangle in accordance with the provisions of this subdivision may appeal any determination made by the City Engineer to the Board of Public Works. Such an appeal shall be made in writing and shall state in clear and concise language the grounds therefor. The Board of Public Works may grant such waivers or modifications of the requirements of this subdivision as it shall determine are required to prevent any unreasonable hardship under the facts of each case so long as such modifications or waivers are in conformity with the general spirit and intent of the requirements of this subdivision.
- d. The requirements of this subdivision shall be in addition to those requirements set forth in Section 62.200 of this Code.

G. CLEARANCE FROM OTHER DEPARTMENTS AND AGENCIES

The LADBS is responsible for gaining compliance with the Building and Zoning codes as they apply to the issuance of signs. In general, all required provisions are within the aforementioned codes, however, site specific information may require additional input or discretionary approvals from other departments and agencies.

The following list is a summary of the departments/agencies who must acknowledge reviewing of the proposed sign by means of a signature and PCIS data entry on the Clearance Summary,

or other form as required by their specific procedural steps:

CITY PLANNING

- Q conditions - May regulate anything from use (i.e. [Q] C2 > limited to C1 uses) to restricted density requirements.
- ZA cases - May regulate anything from yard/area variances to conditional use or zone variances (i.e. mini-malls with pole sign etc.).
- CPC cases - Generally allows conditional uses regulated by the City Planning Commission or a general plan zone change (GPC).
- BZA cases - These cases can be related to anything. A previously rejected or approved case was appealed to the Board of Zoning Appeals - outcome unknown.
- ZI files - Check Dept ZI summary list for file information prior to sending applicant for sign-off. If a Specific Plan or ICO check file for compliance (plan check responsibility).

DEPARTMENT OF TRANSPORTATION

Clearance required if proposed sign is within 500 feet of a freeway or if determined by the Dept to be a potential hazard.

DEPARTMENT OF PUBLIC WORKS

If a sign does not comply with the location provisions of the visibility triangle or allowable projection provisions, a determination from the Board of Public Works will be required. If the site is subject to future street or highway dedication requirements, Public Works shall determine where the ultimate lot line will be. Any sign projecting into this area will require an action either by a Dept modification with Public Works concurrence or a Board of Public Works action (i.e. 12.21C7E and 12.37A4 respectively). See appendix for “Guidelines for signing-off Sign Applications”

METROPOLITAN TRANSIT AUTHORITY

Projects which fall within ZI 1117 require clearance from MTA. As part of the City’s effort to alleviate delays to the applicant, the plan check engineer shall attempt to obtain a verbal clearance. If a verbal clearance is obtained, the plan check engineer shall so note on the back of the application and indicate the name of the MTA employee and date.

CAL TRANS

If a proposed sign is to be erected along a state highway (i.e. PCH) and encroaches or projects into the right of way, then a clearance will be required from the appropriate Cal Trans Division.

COMMUNITY REDEVELOPMENT AGENCY (CRA)

The Redevelopment Plan as approved by the City Council requires that your plans and/or signs be approved by the Community Redevelopment Agency of the City of Los Angeles (CRA) as to conformity with the Redevelopment Plan before a building permit can be issued.

The Main Offices of the CRA are located at 354 S. Spring Street, Los Angeles, California 90013 and they can be reached by calling (213) 977-1660.

It is required that the applicant call the CRA Planning and Urban Design Department at the Main Office at (213) 977-1660 and make an appointment with their appropriate area planner to obtain the required clearances. Only written CRA and CEQA clearances are accepted.

AIRPORT HAZARD AREAS (AHA) - Section 12.50 LAMC

Potential airport hazards exist or may be created in connection with the maintenance and operation of the Van Nuys and Los Angeles International Airports. In order to prevent the creation or establishment of such hazard, special airport zoning regulations controlling height limits and regulating signage are established within the airport hazard areas surrounding the Van Nuys and Los Angeles International Airports:

1. Verify that the elevation to the top of sign is less than or equal to the elevation of curb level as specified on map, or
2. Note on application "Existing building is higher than the proposed sign," or
3. Approval Letter from FAA (U.S. Department of Transportation).

CALIFORNIA COASTAL ZONE CONSERVATION ACT (CZCA)

CZCA regulates construction in the "coastal zone" extending seaward to the State's outer limit of jurisdiction and extending inland generally 1000 yards from the mean high tide line (Section 30103, Public Resources Code). Any person wishing to perform or undertake any development in the coastal zone shall obtain a coastal development permit (CDP).

The Coastal Zone Commission and the City Planning Department have the responsibility of reviewing construction projects which are located in the coastal zone, establishing project conditions and issuing necessary permits.

Refer applicant to the Department of City Planning to obtaining necessary clearances.

HISTORICAL PRESERVATION OVERLAY ZONE (HPOZ)

Prior to issuing permits within an Historic Preservation Overlay Zone (HP Zones or HPOZ Zones), the applicant must be referred to the Department of City Planning Department to obtain clearance.

There are currently four HPOZ areas in the City of Los Angeles: Angelino Heights, Melrose Hill, South Cathay, and Miracle Mile North. Structures in HPOZ's are considered areas which are architecturally or historically significant. While there are currently only four HPOZ areas, several others are being considered for HPOZ status - they are: Whitley Heights, portions of Highland Park, and portions of Westwood. The addition of these new areas increases the importance of verifying that the necessary sign-off's are obtained prior to issuance of permit.

CULTURAL AFFAIRS COMMISSION APPROVAL

According to Section 6217.1 and 6217.2 of the Sign Ordinance, "Approval for mural signs shall be obtained from the Cultural Affairs Commission. The placement, height and overall area of a mural sign shall be approved by the Cultural Affairs Commission. In making its determination

the Cultural Affairs Commission shall find that the proposed sign does not conflict with the purposes and objectives set forth in Section 6201.1 of this chapter.”

In order to go before the Cultural Affairs Commission, the applicant is required to contact the Murals Liaison in the Public Art Division of the Cultural Affairs Department. The applicant will be sent an application listing all required supporting materials. It is suggested that the applicant present the proposed mural to the Public Art committee of the Cultural Affairs Department prior to presentation to the Cultural Affairs Commission. No presentations to the Cultural Affairs Commission will be permitted until all required supporting documentation has been submitted to the Murals Liaison.

H. MODIFICATIONS - ADMINISTRATIVE AND BOARD APPEALS¹³

Section 6204 has provisions in which the Board of Building & Safety Commissioners (Board) can grant a slight to significant modifications if it can find that [1] that special, individual reasons makes the strict letter of the ordinance impractical and [2] that the request is in conformity with the spirit and purpose of each of the objectives set forth in Section 6201.2. The following are guidelines for determining slight modifications.

GUIDELINES FOR SLIGHT OR SIGNIFICANT BOARD MODIFICATIONS		
ITEMS	SLIGHT MODIFICATION	SIGNIFICANT MODIFICATION
AREA	Within 5% of allowable	More than 5% of allowable
HEIGHT *	Within 2% of allowable	More than 2% of allowable
LOCATION **	Within 5 % of allowable	More than 5% of allowable Sec. 6205.6 & 6205.11 Sec. 6213
PROJECTION	-	Significant
CONSTRUCTION	Slight	-
PROHIBITED SIGNS	Sec. 6205.11.2, 5 Sec. 6205.12	Sec. 620511.1, 3, 4, 6, 7, 8
MISCELLANEOUS	Sec. 6208.4 Sec. 6216.2	Sec. 6205.13
OFF-SITE SIGNS	-	All requests

- * The Board shall not hear any request that exceeds the height permitted by 12.21.1 or site specific condition.
- ** The Board shall not hear any request which is in conflict with 6205.5.2 Appeals alleging the Department has erred or abused its discretion will be heard per 98.0403.1(b)2.

Note: Please note that a slight modification does not necessarily warrant an administrative approval. Any administratively approved modification must be found to conform with the spirit and intent of the code.

¹³ See appendix for "Submittal requirements for sign appeals to the board of Building and Safety commissioners"

I. VALUATION / FEES

The Sign valuation and fees shall be as following:

SIGNS VALUATION					
CLASS	CATEGORY	<20	20-50	50-100	>100
ILLUM	SINGLE FACE	113	89	72	57
	DOUBLE FACE	160	115	100	79
NOT ILLUM	SINGLE FACE	42	37	33	29
	DOUBLE FACE	54	47	42	37
NEON TUBING	PLAIN	61	52	46	40
	ORNATE	91	78	67	57
	PLEXI-GLASS	METAL FRAME		\$17.00/IN OF LETTER HT	
		STAINLESS STEEL		\$22.00/IN OF LETTER HT	

POST IN PLACE: (\$/foot above grade; add horizontal cantilevers)

4" Dia. \$35/foot	12" Dia. \$106/foot	24" Dia. \$316/foot
6" Dia. \$51/foot	14" Dia. \$125/foot	30" Dia. \$484/foot
8" Dia. \$71/foot	16" Dia. \$155/foot	36" Dia. \$679/foot
10" Dia. \$94/foot	18" Dia. \$187/foot	42" Dia. \$907/foot

ELECTRICAL FEES

ILLUM TYPE	TYPE OF SERVICE				
	SIGN/G.T SYSTEM	ADDITIONAL CIRCUITS	ELECTRICAL SERVICE	CONTROL DEVICE	ISSUING FEE
INTERNAL	\$26.00 \$10.00/ ADD'L	\$11.00 EACH	N/A	\$10.00	\$17.00

EXTERNAL	N/A	\$12.50/EACH (1-10) \$12.00/EACH (11-40) \$11.00/EACH (41+)	\$10.00	N/A	
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PERMIT/PLAN CHECK FEES:

BP = $0.03500 \times \frac{1}{2}(\text{VALUATION})$ (minimum \$65.00)

PC = $\frac{1}{2}$ of BP

EI = $0.00021 \times \text{VALUATION}$ (minimum \$0.50)

= $0.00010 \times \text{VALUATION}$ (R-Occupancy except Hotels/Motels)

III. APPENDIX (MISCELLANEOUS MEMOS REGARDING SIGN REQUIREMENTS)

A. ELECTRONIC MESSAGE DISPLAY SIGNS

The following memo, originally written and distributed by Frank V. Kroeger, references the implementation of the procedures to issue sign permits for Electronic Message Display Signs.

DATE: MAY 17, 1988

SUBJECT: Electronic Message Display Signs

In your memorandum of April 15, 1988, you brought to our attention the potential hazards of certain electronic message display signs due to their inherent distraction to motorists passing nearby. You also suggested certain criteria adopted by the State of California which permit the safe operation of these electronic message display signs.

After reviewing the facts of this matter, please be advised that we are clarifying our policy of approving permits for electronic message display signs by including the following conditions:

1. Off-site advertising shall meet all the requirements (including spacing of signs) of off-site signs.
2. If the messages are limited to on-site advertising or non-commercial messages, a covenant (Maintenance of Building Affidavit) stating this fact shall be recorded. This shall limit code compliance to the on-site sign regulations.
3. In either case, whether the electronic message display is used for on-site or off-site advertising, a covenant (Maintenance of Building Affidavit) shall be recorded stating the following.
 - a. The proposed display will have no illumination which is in continuous motion or which appears to be in continuous motion.
 - b. The display message will not change at a rate faster than one (1) message every four (4) seconds.
 - c. The interval between messages will not be less than one (1) second.
 - d. The intensity of illumination will not change.

If the applicant does not agree to Condition #3 above, his application for permit shall be referred to the Department of Transportation for hazard determination per Sec. 91.6205 (e)2.

B. SIGNS FOR INDIVIDUAL TENANT SPACES

The following memo, originally written and distributed by Vic Penera, references the implementation of the procedures to issue sign permits for individual tenant spaces of multi-tenant buildings.

DATE: February 20, 1996

SUBJECT: SIGN PERMIT PROCEDURES: FOR INDIVIDUAL TENANT SPACES

To streamline the sign permit process, the following changes for processing exterior wall signs for individual tenant spaces of multi-tenant buildings shall be implemented:

1. An individual tenant may have up to three square feet of wall sign for every foot of exterior tenant space frontage without regard to the total area of existing signage at the site. The Plan Check Engineer shall affix a plot plan to the permit showing the location of the new sign.
2. An inventory of existing signs will be required only to approve a wall sign with area in excess of three square feet for every foot of exterior tenant space frontage.
3. Sign Pre-Inspection (SPI) will not be required, except when a sign in (1) within 2,000 feet of a freeway or (2) is visible from the freeway or an on/off ramp.

C. MURAL SIGNS

Note: Ordinance No. 174,517 prohibits the issuance of building permits for any new mural signs or supergraphic signs.

The following memo, originally written and distributed by Robert Harder, references the implementation of the procedures to issue sign permits for Mural Signs.

DATE: June 6, 1996

SUBJECT: GUIDELINES FOR THE ISSUANCE OF MURAL SIGNS

Due to recent proceedings and mis-information applicants have received at the Public Counters regarding the requirements for mural signs, the Department has established the following guidelines for the issuance of all mural signs:

1. A sign permit is not required for a mural sign which is determined by Cultural Affairs to be art and which does not attract attention or convey a message (i.e. contain no trademarks, product names, etc.);
2. Mural signs shall be approved by Cultural Affairs and permit clearance shall be obtained on the application prior to issuance;

3. Mural signs installed within 2000 feet of a freeway will require a sign pre-inspection and those within 500 feet will require an additional clearance from the Department of Transportation;
4. Mural signs shall be required to comply with all zoning provisions (i.e. C2 or less restrictive for off-site signs);
5. If a mural sign has been denied by Cultural Affairs, it shall be classified as either an on-site or off-site wall sign (depending on the nature of the sign) and shall comply with Sections 91.6209 and 91.6220 respectively.

D. SIGNS IN PUBLIC FACILITIES ZONE

The following memo, originally written and distributed by Kevin McDonnell, permit requirements for signs projects located in PF - Public Facilities Zones.

DATE: February 18, 1997

SUBJECT: SIGNS IN PF ZONES

Recently, there have been requests to place certain signs on property zoned PF - Public Facilities Zone. "It is the purpose of the PF Public Facilities Zone to provide regulations for the use and development of publicly owned land . . . including the circulation, public recreation and service systems elements" Section 12.04.09 A, L.A.M.C. In general, any public facility and related uses are permitted on property zoned PF. Likewise, any sign erected to identify and support a public use on the same lot is permitted.

Although signs are not specifically enumerated as permitted uses under Sec. 12.04.09, using signs for identification and for the display of messages and information related to the use of the property is inherently integral with the main use of the property. Therefore, signs displaying messages, identification and/or information regarding the use on the same lot are permitted, subject to the limitations for wall signs under 91.6209 and illuminated architectural canopy signs under 91.6205(m) and 91.6210. In the event the use of a property is such that the erection of a wall sign is impractical, signs may be installed by any of the other methods described in Chapter 62. Regardless of the method of installation, the area limitations for wall signs shall apply.

In short, signs displaying messages, identification and/or information with respect to a permitted use on the same lot in the PF Zone, including illuminated architectural canopy signs, may be installed and maintained by any practical means described in Chapter 62 of the Building Code, subject to the area and location limitations for wall signs.

E. SIGNS IN MINI-SHOPPING CENTERS AND COMMERCIAL CORNER LOTS

DATE: 10/13/2000

SUBJECT: SIGNS ON MINI-SHOPPING CENTERS OR COMMERCIAL CORNER DEVELOPMENTS (SUPERCEDES MEMO OF 7/1/96 BY HECTOR BUITRAGO)

Recently, a determination was made by a Zoning Administrator (ZA 2000-0581, a copy attached) related to the installation of off-site signs in an existing mini-shopping centers. The ZA's determination was subsequently upheld by the City Planning Commission after appeal. Even though the ZAI specifically addressed only Mini-Shopping Centers, its application can be expanded to Commercial Corner Developments.

Effective July 27, 2000, all newly proposed signs as identified in 12.22A23(a)(9), which are as follows: off-site commercial signs, pole signs, projecting signs, roof signs. These signs shall require a plan approval or a conditional use (as appropriate) by the Department of City Planning. This applies to both mini-shopping centers and commercial corner developments.

A plan approval is a formal discretionary action by the Zoning Administrator as described in Section 12.24M.

F. DOT CLEARANCE FOR WALL SIGNS

Date: March 27, 2001

Subject: REQUEST FOR REVIEW OF WALL SIGNS

This is a supplement to my previous letter dated December 26, 2000, in which I clarified that Identification Signs need not be sent to DOT for determination of hazard to vehicular traffic. These signs contain only the logo or name of the on-site company and do not constitute a hazard.

It has come to my attention that Wall Signs also contain only the logo or name of the on-site companies and businesses. Like Identification Signs, Wall Signs were not previously sent to DOT for review. These signs do not constitute hazard and may be considered approved by DOT unless they are made to flash or move contrary to the provisions of subsection (K) of Section 91.6205 of the Municipal Code, in which case they would be denied by your Department.

G. ISSUANCE OF OFF-SITE SIGN PERMITS

DATE: 05/22/2002

SUBJECT: ORDINANCE PERMANENTLY BANNING OFF-SITE SIGN PERMITS

On April 30, 2002, City Council passed Ordinance #174,547, prohibiting the issuance of permits for new off-site signs. The ordinance amends the City's sign ordinance by adding off-site signs to the list of prohibited signs (Sections 12.21A7 and 91.6205.11). An exception exists if off-site signs are specifically permitted by a specific plan, supplemental use district, or a Zoning approved development agreement.

The new ordinance takes effect June 10, 2002, prior to the expiration of the existing billboard ICO, which already prohibits the issuance of building permits for new off-site signs.

H. TEMPORARY CONSTRUCTION SITE WALL SIGNS - ORD. 174,400 (CD 10)

DATE: 05/02/2002

SUBJECT: TEMPORARY CONSTRUCTION SITE WALL SIGNS - ORD. 174,400 (CD 10)

A pilot program has been established in Council District 10, to allow the placement of On-Site or Off-Site signs on the temporary walls around projects that are under construction. The program requires the issuance of a building permit (Sign permit), and a cash bond.

PLANS. To obtain the permit an applicant shall provide the following documents:

1. A site plan showing the temporary wall locations, and the building permit number(s) for the development.
2. A vicinity map indicating the one block radius area for the required "Nuisance Abatement". The vicinity map shall also include the addresses for the required Public Works and Council Office Notifications.
3. Documentation of the required \$10,000 bond in the applicant's name. The same bond may be used for multiple sites, for which the applicant is responsible.

PERMIT APPLICATION.

The type of permit is "Sign - Offsite - Plan Check @ Counter - No Submit Plan Check".

The Permit Valuation shall be \$301.00. Minimum Plan Check fees shall be collected (\$41.25)

The description of work shall read: "Temporary Construction Wall Signs, per Ord. 174,400. All signage shall be removed when construction is complete under permit # (*building permit number for the development*)"

Include the following Notes in the comments sections of the application:

1. The applicant shall provide written notification to both Operation Clean Sweep of the Dept. of Public Works, and the 10th Council District Office, within 10 days of permit issuance.
2. The construction wall shall be maintained free from graffiti.
3. The Applicant shall eradicate all graffiti, and illegal postings, in the Nuisance Abatement area within 24 hours of receiving notification of the presence of graffiti or illegal postings from Operation Clean Sweep or the 10th District Council Office.

The total final permit fees will be \$124.64, this includes permit fees, a \$17.00 Permit Issuing Fee, one (1) Signs or Gas Tube systems Fee and surcharges.

IV. DEPARTMENT AND OTHER AGENCIES CONTACT INFORMATION

LADBS OFFICES

Metro Office	201 N. Figueroa St. 4 th Floor Los Angeles, CA 90012 (888) 524-2845
Van Nuys	6262 Van Nuys Blvd., Room 251 Van Nuys, CA 91401 (888) 524-2845
West Los Angeles	1828 Sawtelle Blvd. 2nd Floor West Los Angeles, CA 90025 (888) 524-2845
San Pedro	638 S. Beacon St. Rm 201 San Pedro, CA 90731 (888) 524-2845
South Los Angeles	8475 S. Vermont Ave. Rm 210 Los Angeles, CA 90044 (888) 524-2845

SIGN INSPECTION	3550 W. Wilshire Blvd. (888) 524-2845
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CULTURAL AFFAIRS DEPARTMENT Public Arts Division	433 S. Spring St. - 10th Floor Los Angeles, CA 90013 (213) 473-8344
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COMMUNITY REDEVELOPMENT AGENCY	354 S. Spring St. - 7th Floor Los Angeles, CA 90012 (213) 977-1776
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DEPARTMENT OF TRANSPORTATION

Central District	201 N. Figueroa St, Room 600 Los Angeles, CA 90012 (213) 580-3777
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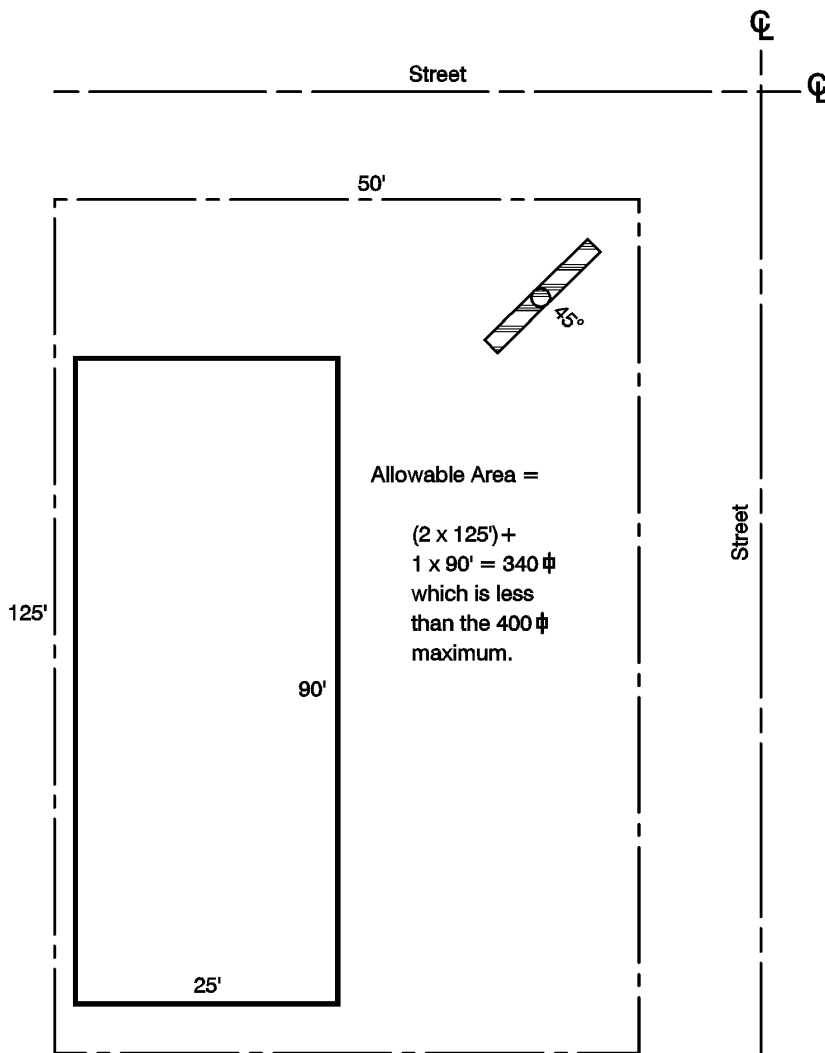
Southern District	638 S. Beacon St. RM 204 San Pedro, CA 90731 (310) 732-4599
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East Valley District	1254 Saticoy St. N. Hollywood, CA 91605 (818) 756-8441
West Valley District	19040 Vanowen St. Reseda, CA 91135 (818) 756-8784
Hollywood Wilshire District	7551 Sunset Blvd. #101 Los Angeles, CA 90046 (323) 845-9835
Western District	1828 Sawtelle Blvd. Room 108 Los Angeles, CA 90025 (310) 575-8138

V. SIGN INTERPRETATION MANUAL (QUESTIONS AND ANSWERS)

Allowable Street Frontage for Pole/Projecting Signs - Corner Lot

- Q: Which street frontage can be used for the allowable area computation for the corner lot below?
- A: Section 91.6208(b)1 & 91.6211(b)3 state that a sign located at the corner of a lot or building, may use the longest street frontage for computing the allowable sign area.



Sign Location on Frontage - Corner Lot (Interpretation)

This interpretation to determine the frontage for on-site sign is similar to the frontage determination described in LAMC Section 91.6218.2.1 for off-site signs.

Q: Which street would the signs shown below front on?

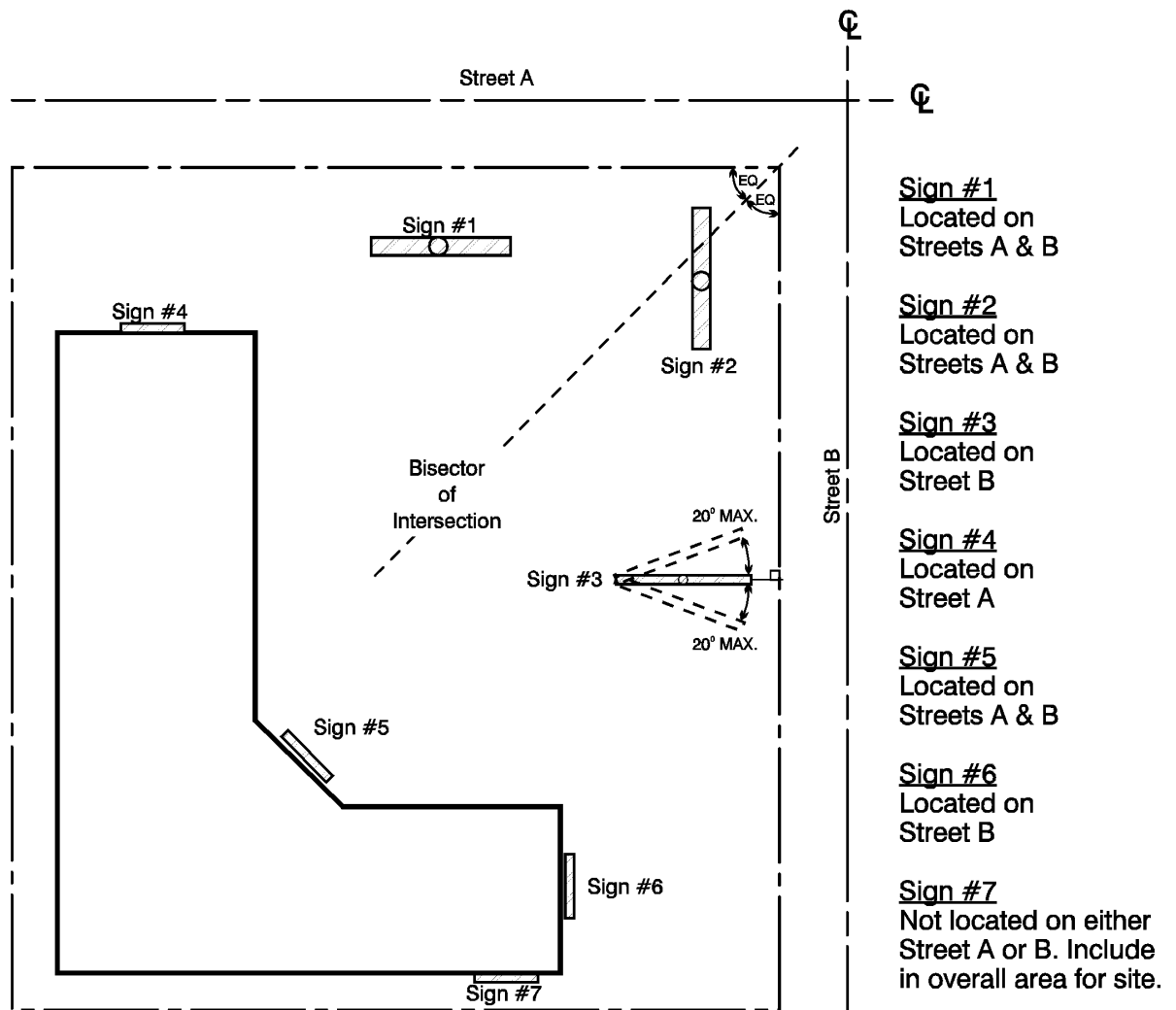
A: A sign shall be considered as "located" on a given street if the following are true:

Sign structures:

- 1) the sign is located on the street side of the bisector as measured at the intersection **and**
- 2) is within 20 degrees of being perpendicular to the street.

Wall signs:

- 3) Parallel or approximately parallel and visible to the street.

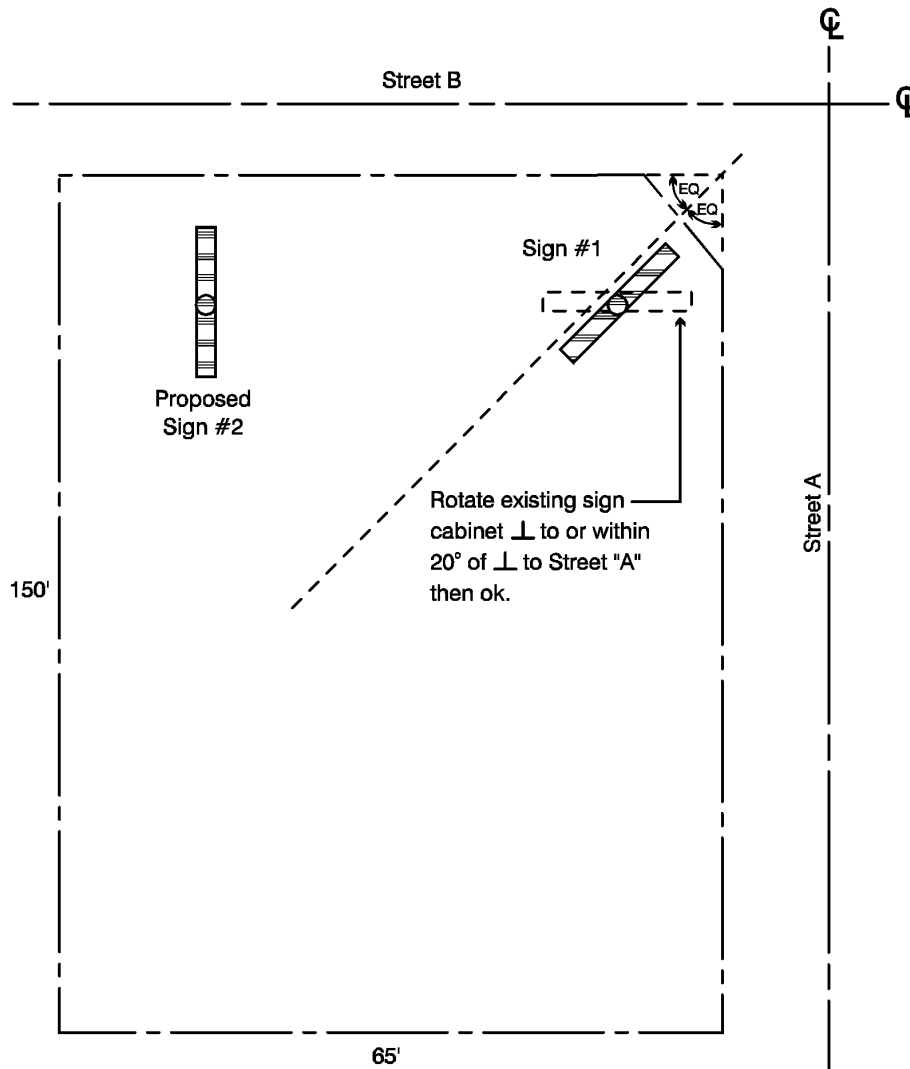


Multiple Pole Signs

This interpretation to determine the frontage for on-site sign is similar to the frontage determination described in LAMC Section 91.6218.2.1 for off-site signs.

Q: Can pole sign #2 be installed on the lot below?

A: No. As shown, only one pole sign may be installed on the lot because of the location of the existing pole sign #1. However, if Sign #1 was rotated to face only Street "A", then a new sign can be installed on Street "B".



Permits Required for Multiple Signs/Sign Structures

Q: Can you issue one sign permit for multiple signs on a particular site? Can you demolish a sign on the same permit while issuing other signs?

A: Yes, if all the signs in question are attached to the same building. If the sign in question is a separate structure (i.e. pole or monument signs), then a separate permit for each structure will be required.

Signs may be demolished in conjunction with the same permit for the proposed signs when they are attached to the same building under consideration. However, if the sign to be demolished is a separate structure (i.e. pole sign, monument sign), then a separate sign permit shall be required for the removal of each structure.

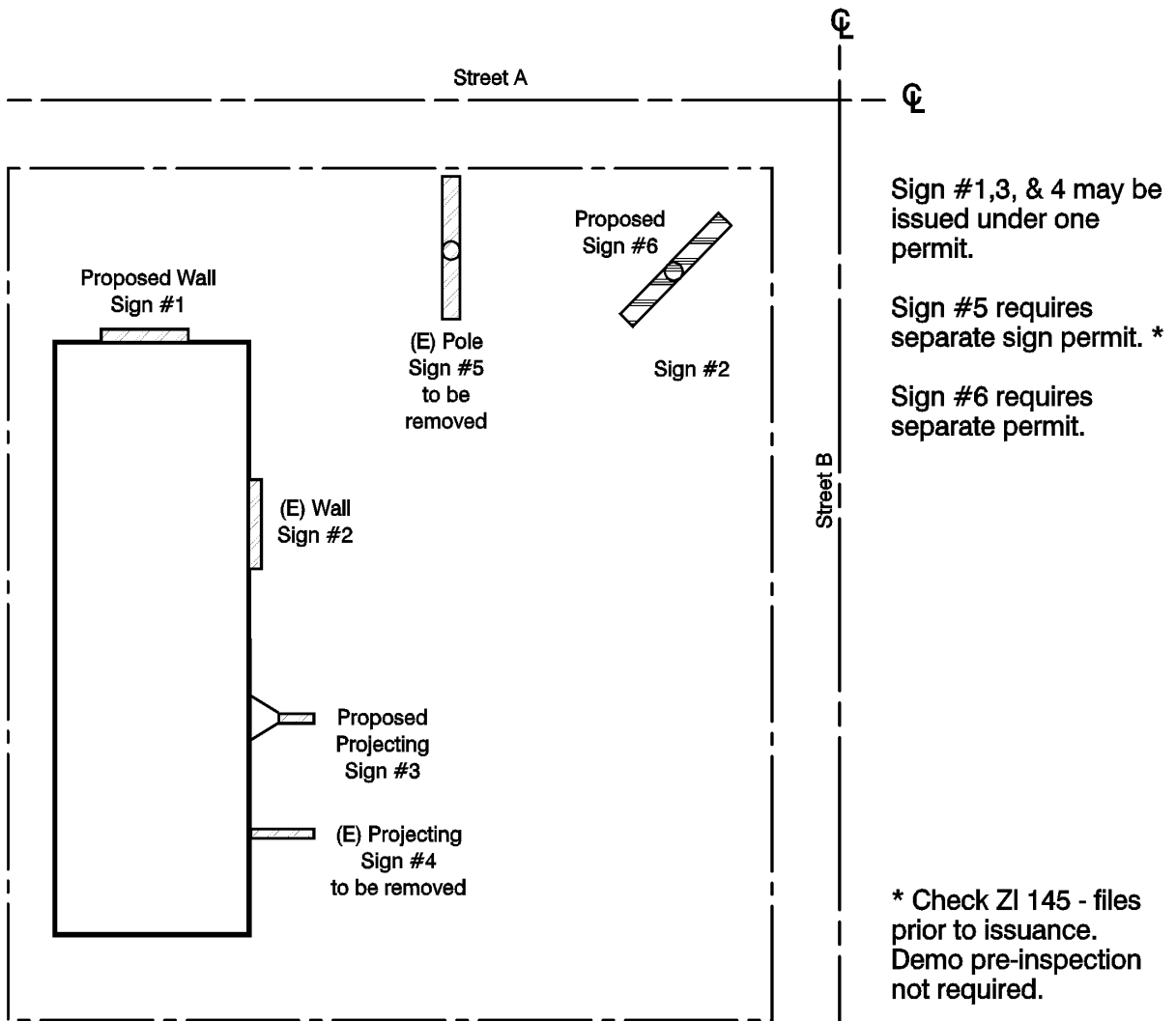


Figure 7

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. For efficient handling of information internally and in the internet, conversion to this new format of code related and administrative information bulletins including MGD and RGA that were previously issued will allow flexibility and timely distribution of information to the public.

Awning Signs

Q: What is the maximum size of an awning sign?

A: A sign, per Section 91.6219, may be installed only on the valence of an awning. Therefore a sign is limited to a maximum of 12 inches in height.

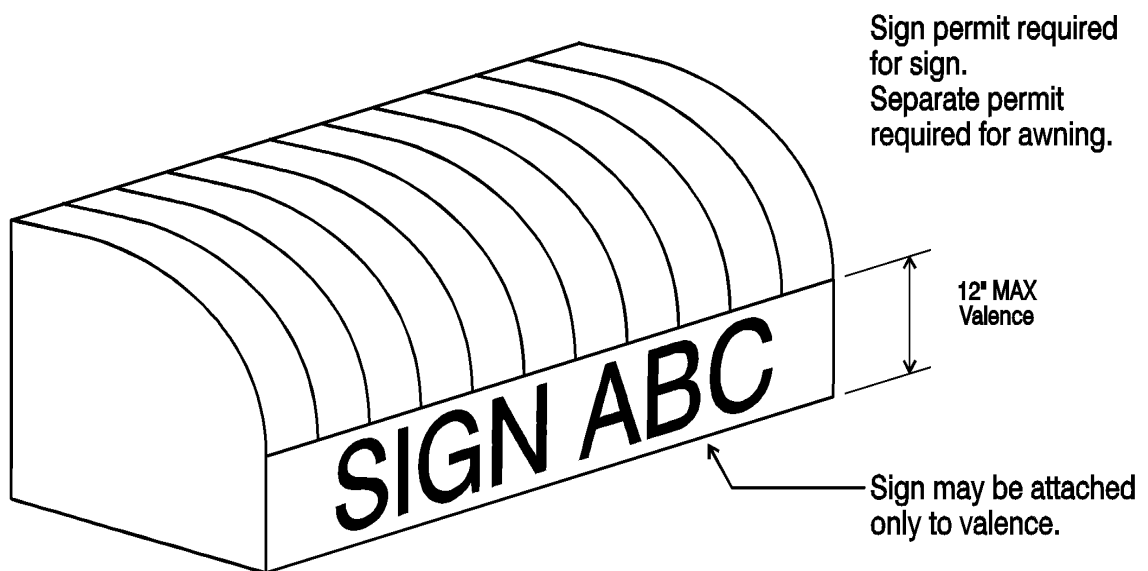
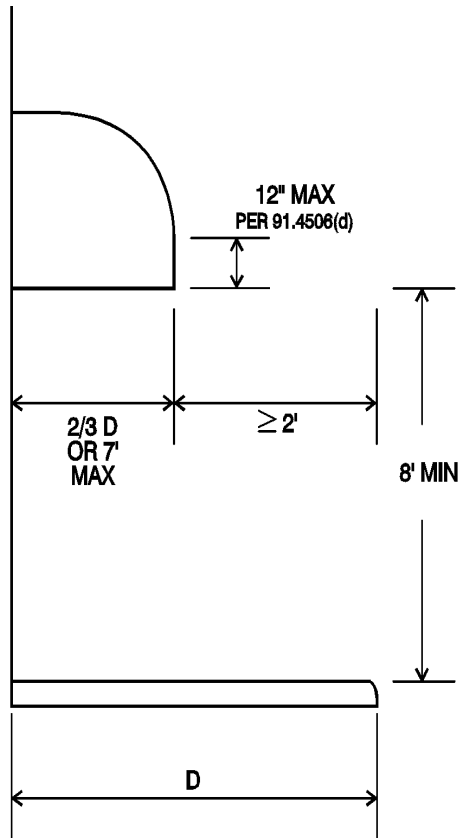


Figure 8

Definition of interior lot line

Q. What is the definition on an interior lot line for the purposes of enforcing the requirements of Sections 6208.2, 6209.3, 6210.3, 6212.3 & 6213.3?

A. No definition exists in the LA Building or Zoning Code for an interior lot line. The LA Zoning Code provides a definition for an interior lot, but not for an interior lot line. A question arises for interior lots that abut public alleys.

Section 6205.10 of the Building Code allows signs to project into public alleys under certain conditions. A strict interpretation of the sections limiting the distance of signs to interior lot lines would never permit a sign to project into an alley. Therefore, the Department has determined that an interior lot line will be interpreted to be any lot line other than those lot lines that separate a parcel from a street or alley as those terms are defined in the LA Building Code.